# Huntington Township Regular Meeting
# August 24th, 2026

President Cottrill called the August Regular Meeting to order at 7:00 P.M. at the Township Firehouse.

Roll Call: John Cottrill
Bud Lytle
Blake Kellough

The pledge of allegiance was then recited.

Motion by Bud Lytle, seconded by John Cottrill, to approve the July Regular Meeting Minutes.

Vote: Bud Lytle
John Cottrill
Blake Kellough

Motion by Blake Kellough, seconded by John Cottrill, to approve the July 20 Special Meeting Minutes.

Vote: Blake Kellough
John Cottrill
Bud Lytle

Motion by John Cottrill, seconded by Bud Lytle to approve the August 17 Special Meeting Minutes.

Vote: John Cottrill
Bud Lytle
Blake Kellough

Motion by Blake Kellough, seconded by Bud Lytle, to approve July Payments.

Vote: Blake Kellough
Bud Lytle
John Cottrill

Cottrill then discussed using Diesel Direct for fuel and having them replace the fuel tanks at the FD and RB; stating that tank rental will be $0, but we will be subjected to a credit check. Haines asked Cottrill what the price difference was between Diesel Direct and RJ Wright, and Cottrill said that they are basically the same.

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Motion by Bud Lytle, seconded by Blake Kellough, to approve perusing the credit application with Diesel Direct.

Vote: Bud Lytle
Blake Kellough
John Cottrill

Lytle then discussed a system called "Open Time Clock" that is free to government entities, the only purchase the Township would make would be for a tablet and a wall mount. He then pulled the application up on the computer and gave a demonstration for the meeting attendees. Lytle said the cost of a Samsung tablet would be $168.89 and $37.99 for the wall mount. Chief Depugh said that the FD has a tablet that may be able to use instead of the Samsung.

Lytle then discussed Microsoft Office accounts, stating that due to HIPPA, the TWP will most likely go with the Government G3GCC application, mentioning that we will cover it at the next meeting.

Lytle then discussed MARCS radios, saying that the TWP will take the 13 radios donated to us to be programed by Comm One Communications. Cottrill added in thanking the Department of Corrections for the donations.

Lytle then discussed having an office space at the Garage, explaining several reasons it would beneficial to the Township, and said it would cost the TWP $1004.26 for the office space to be built. Resident Brett Clark mentioned that he would be willing to help with the carpentry free of charge.

Motion by John Cottrill, seconded by Blake Kellough, to approve the purchase of the materials for the construction of an office in the TWP Garage (1004.26).

Vote: John Cottrill
Blake Kellough
Bud Lytle

Motion by Bud Lytle, seconded by John Cottrill, to approve perusing the "Open Time Clock" application for the RB crew.

Vote: Bud Lytle
John Cottrill
Blake Kellough

Cottrill explained the need for a side by side at Floral Hills cemetery, Lytle added in saying that a new, more basic model than what has been chosen would range between $23,000-$26000.

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Motion by John Cottrill, seconded by Bud Lytle to approve the purchase of a 2019 Kawasaki Mule from Jack Wilt for $16,000.

Vote: John Cottrill
Bud Lytle
Blake Kellough

Cottrill then gave an update on the Floral Hills vase theft, citing that the TWP had received the check from the insurance.

He then mentioned that the Huntington Cemetery driveway needs sealed, and that he'd like to put out a bid for two weeks for the work. Lytle then discussed making TWP cemeteries Township roads, and some of the benefits it would give us.

Motion by John Cottrill, seconded by Bud Lytle to approve putting out a bid from 8/25 until 9/8 at 4PM for the sealing of the Huntington Cemetery driveway.

Vote: John Cottrill
Bud Lytle
Blake Kellough

Lytle then covered the need for a different mower to mow at the FD, citing a Kubota BX2200D he'd found for $5950. Cottrill added that he'd like to purchase it out of the General Fund since it will be used across departments.

Motion by John Cottrill, seconded by Blake Kellough, to approve the purchase of a Kubota BX2200D mower from Evan West to be used at the FD and cemeteries.

Vote: John Cottrill
Blake Kellough
Bud Lytle

Cottrill and Lytle then gave an update on the nuisance property on 772, concluding that they are ready to move forward with cleaning up the property. Kellough voiced his concerns with getting too close to the houses, and the potential liability that comes with getting up around the houses; the Trustees agreed that it would be a good idea to stay near the Blain Highway side of the property.

Cottrill then discussed that he'd went to the County Budget Commission meeting, and gave details of what was discussed.

Next discussed was the Issue 1 money available next year, and how the resolution must be submitted to the County.

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Lytle asked that the board schedule a Special Meeting for Monday September 14th, at 5:30 PM at the Huntington Middle School Media Center, to discuss the possible building of a community center with the Huntington Local Schools Board of Education.

Motion by Bud Lytle, seconded by John Cottrill, to approve a Special Meeting for Monday September 14th, at 5:30 PM at the Huntington Middle School Media Center, to discuss the possible building of a community center with the Huntington Local Schools Board of Education.

Vote: Bud Lytle
John Cottrill
Blake Kellough

Haines then read through the reallocations made since the last meeting.

Motion by Bud Lytle, seconded by Blake Kellough, to approve the reallocations made by Haines.

Vote: Bud Lytle
Blake Kellough
John Cottrill

Haines then read through three supplemental reallocations made since the last meeting.

Motion by John Cottrill, seconded by Blake Kellough, to approve the Supplemental reallocations made by Haines.

Vote: John Cottrill
Blake Kellough
Bud Lytle

Haines discussed the need to have all invoices sent directly to him, and Depugh then went over a couple of potential grants for the FD,

Motion by John Cottrill, seconded by Bud Lytle to go into executive session for personnel matters at 8:30 PM .

Vote: John Cottrill
Bud Lytle
Blake Kellough

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Motion by John Cottrill, seconded by Bud Lytle to re-open the meeting at 9:25 PM.

Vote: John Cottrill
Bud Lytle
Blake Kellough

Motion by Bud Lytle, seconded by Blake Kellough, to approve hiring Julian Wells part time to the FD as a level 1 FF.

Vote: Bud Lytle
Blake Kellough
John Cottrill

Motion by John Cottrill, seconded by Blake Kellough, to approve hiring Brett Phillips to the FD part time as an EMT B FF2.

Vote: John Cottrill
Blake Kellough
Bud Lytle

Motion by Bud Lytle, seconded by Blake Kellough, to approve hiring Brandon Robinson part time to the FD as a level 1 FF EMT B.

Vote: Bud Lytle
Blake Kellough
John Cottrill

Motion by John Cottrill, seconded by Bud Lytle to hire McKENZIE Lozier to the FD part time as a FF2 EMT B.

Vote: John Cottrill
Bud Lytle
Blake Kellough

Motion by Blake Kellough, seconded by Bud Lytle, to approve hiring Samantha Jones as a volunteer in a secretary role for the FD.

Vote: Blake Kellough
Bud Lytle
John Cottrill

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Motion by Bud Lytle, seconded by John Cottrill, to approve paying $1000 towards the EMT B certification of Kaiden Atwood to the FD crew with a service contract.

Vote: Bud Lytle
John Cottrill
Blake Kellough

Motion by Bud Lytle , seconded by John Cottrill, to adjourn at 9:35 PM.

Vote: Bud Lytle
John Cottrill
Blake Kellough

ATTESTED:

_____
President

_____
Vice President

_____
Member

_____
Fiscal Officer