

HUNTINGTON TOWNSHIP REGULAR MEETING
OCTOBER 13, 2020

President Gary Hopkins called the October 13, 2020 meeting to order at 4:30 P.M. at the Fire House.

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| Roll Call: | Gary Hopkins | Present |
| | Larry Kellough | Present |
| | John Cottrill | Present (via Facetime) |

Motion by John Cottrill, second by Gary Hopkins, to approve the September 2020 regular meeting minutes.

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

Motion by Larry Kellough, second by Gary Hopkins, to approve payment of September 2020 bills.

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| Vote: | Larry Kellough | Yes |
| | Gary Hopkins | Yes |
| | John Cottrill | Yes |

➤ UEST: Chief Cuckler asked the Board to approve the four (4) purchase requisitions below.

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|---------------------|---------|---|
| #1 Mark Porter Ford | \$6,200 | Service on Squad 916. 38 runs/2 weeks - working |
| #2 Korey Pauley | \$50 | Reimb for gas he put in Squad 916 |
| #3 Cutright TM | \$693 | Service on Suburban – water pump |
| #4 SCBA S&R | \$2180 | 4 new air bottles and rebuilt valves |

Motion by Larry Kellough, seconded by Gary Hopkins to approve all four (4) purchase req.

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| Vote: | Larry Kellough | Yes |
| | Gary Hopkins | Yes |
| | John Cottrill | Yes |

➤ Chief Cuckler asked the Board to hire three people to the part-time paid crew at the fire station, as follows. Jerry Wessel – FF2 and EMT-B at \$/hour. (Wessel is the chief at Pebble Township.) Chris Benson – FF1 at \$/hr. In addition, Tristen Carter FF2 at \$/hr.

Motion by Gary Hopkins, second by John Cottrill to hire Wessel, Benson, and Carter as requested above by Cuckler.

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| Vote: | Gary Hopkins | Yes |
| | John Cottrill | Yes |

HUNTINGTON TOWNSHIP REGULAR MEETING
SEPTEMBER 9, 2020

- Chief Cuckler asked the Board to approve updates/change to two SOPS for the Fire Department. The first SOP discussed was the Scheduling of Full-Time Employees. The second SOP discussed was the Scheduling of Part-Time Employees. Chief took the Board through each revision, and allowed time for questions and comments. (On file with FO.)

Motion by Gary Hopkins, second by John Cottrill to approve the updates and changes to both SOPs discussed above.

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| Vote: | Gary Hopkins | Yes |
| | John Cottrill | Yes |
| | Larry Kellough | Yes |

- Chief Cuckler asked the Board to accept the resignation of Pam Butler from the Township Volunteer Fire Department.

Motion by Gary Hopkins, second by Larry Kellough to accept Butler's resignation from the volunteer crew.

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| Vote: | Gary Hopkins | Yes |
| | Larry Kellough | Yes |
| | John Cottrill | Yes |

- Chief Cuckler informed the Board of a grant the Township had received from BWC for \$15,000. There is not a matching requirement on this particular grant. It will pay for a new front-load washing machine, and 26 hoods and pairs of gloves to prevent exposure to carcinogens, or substances that cause cancer in living tissues.
- Assistant Chief Carter asked if part-time fire department employees could be scheduled for more than 106 hours a pay, and if so, if overtime would then apply. FO Snyder stated that she believed there is a rule that permits scheduling part-time people more than 106 hours and paying overtime, but she would review minutes and records to see what she can locate.
- Trustee Cottrill and Firefighter Nathan Cuckler asked the Board to revisit the part of the vacation policy that presents any unused vacation time to be carried over from one year to the next. FO Snyder stated that she is in favor of permitting a limited amount of vacation to be carried over, but that the limit should not grow over time. She will provide the current vacation policy to the trustees to review, and then discuss and make a determination at the next meeting.

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- FO Snyder asked the Board to consider setting the date and time for trick or treat, regardless of what the City and other surrounding townships decide to do; a rumor states that the city will cancel trick or treat this year. The Board strongly felt like we should proceed, that our community has given up so much due to COVID-19, and our kids need something to which to look forward.

Motion by John Cottrill, second by Gary Hopkins to set Trick or Treat for Saturday, October 31 from 4:00PM to 5:30PM.

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

FO Snyder shared the Rates and Balances as determined by the Budget Commission for 2021 and asked the Board to approve a Resolution to accept those rates and balances.

- Increased General Fund by (\$1,733.17)
- Increased R&B Fund by (\$3,466.37)
- Increased the Fire Fund by \$8,518.47
- Decreased Local Gov't Funding by (\$47.85)

Motion by Gary Hopkins, seconded by John Cottrill, to accept the Rates and Balances as determined by the Budget Commission for 2021.

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| Vote: | Gary Hopkins | Yes |
| | John Cottrill | Yes |
| | Larry Kellough | Yes |

FO Snyder asked the Board to approve the following certifications, appropriations, and re-appropriations to Township funds:

Coronavirus Relief Fund

1. Certify round two of the CRF for \$13,929.34 into 2272.511.0000 Federal Funds for the CARES funding.
 - a. This resource is new, and much regulated. Any unused funds must be returned, although the rules are frequently changed.
2. Appropriate \$13,929.34 into 2272.290.420 Operating Supplies
3. Appropriate \$12,858.67 into 2272.290.420 Operating supplies of the initial funding for which we only appropriated \$15,000.
4. The following re-appropriations: \$24.80 from 1000.110.230 into 1000.110.222 to fund life insurance premiums. \$8.11 from 2031.330.430 into 2031.830.830 for additional interest on loan; \$1,050 from 2041.760.730 into \$1,000 2041.410.190 and \$50 2041.410.213 for cemetery mowing; and \$362.32 from 2111.220.314 into 2111.220.228 for K Pauley's health insurance reimbursement.

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Motion by John Cottrill, second by Larry Kellough, to approve the certifications, appropriations, and re-appropriations detailed above.

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| Vote: | John Cottrill | Yes |
| | Larry Kellough | Yes |
| | Gary Hopkins | Yes |

- FO Snyder shared the letter the Township received from the Ross County Engineer regarding Issue 1 funds for 2021. Engineer Ortman requested information for the package the county is putting together as well as a resolution authorizing him to act on behalf of the township, as well as a statement that our share of the project is available. Snyder reminded the Board that our Issue 1 funds would go towards payment of the loan we received from the Ross County Commissioners for paving Camelin Hill Road. Trustee Cottrill will call Ortman and remind him of how the funds will be used next year.

General items under discussion:

- August 2020 Run Statistics: 79 total calls of which 73 were EMS for which we answered 72. 6 were fire calls and we answered 100% of those. Gave 23 mutual aid and received 2.
- Trustee Cottrill discussed the need for a floor jack at the township garage. He quoted prices for a 10-ton jack \$1293.32 and 5 ton jack at \$811.99. After discussion, he decided that a 5-ton jack was sufficient.
- The Board discussed ongoing issues with the unsatisfactory repair work that VFP performed at the garage. Trustee Hopkins is meeting with a representative of our insurer Thursday, 9/9, to review and discuss the damage and unsatisfactory work in order to decide how to proceed.
- The Board and Fire Department leadership discussed ways that we may utilize the coronavirus relief funds. FO Snyder provided a list of approved uses from the State. Under discussion was an air filtering system at the firehouse possibly by Combs Heating & Cooling who currently hold our contract. Another idea was to update the restrooms to make them touchless. The Grant people have rejected many of our ideas. A new requirement is an interim (10/20) and final (12/30) financial status reports, with final closeout report is due 2.10.2021, via .an online portal. All unencumbered funds are to be returned to the County November 20, 2020

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Motion by Gary Hopkins, second by Larry Kellough, to adjourn the meeting at 7:22 P.M.

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| Vote: | Gary Hopkins | Yes |
| | Larry Kellough | Yes |
| | John Cottrill | Yes |

ATTESTED:

President

Vice President

Member

Fiscal Officer