

HUNTINGTON TOWNSHIP REGULAR MEETING  
OCTOBER 13, 2020

President Gary Hopkins called the October 13, 2020 meeting to order at 4:30 P.M. at the Fire House.

Roll Call:	Gary Hopkins	Present
	Larry Kellough	Present
	John Cottrill	Present (via FaceTime)

**Motion** by John Cottrill, second by Gary Hopkins, to approve the September 2020 regular meeting minutes.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

**Motion** by Larry Kellough, second by Gary Hopkins, to approve payment of September 2020 bills.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes
	John Cottrill	Yes

➤ GUEST: Chief Cuckler asked the Board to approve the six (6) purchase requisitions below.

#1 ESO Solutions	\$1,330	Fire reporting software renewal
#2 Citizens First Fire Trng	\$75	Training for M Grooms, K Pauley, Oates
#3 Mark Porter Ford	\$4,292.81	Repair on older squad
#4 PRJVS	\$3,174	EMTB class for M Grooms (passed) and B Malone
#5 Cutright's TM	\$1,606	Maint/Repair on rescue truck
#6 Mark Porter Ford	\$1,434	More work on squad

**Motion** by Gary Hopkins, seconded by Larry Kellough to approve all six (6) purchase req.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

➤ Chief Cuckler asked the Board to hire three people to the part-time paid crew at the fire station, as follows. Derek Smith – FF2 and EMT-I at \$11.85/hour. Philip Sanborn - FF1 & EMT-B at \$11.33/hr, Kenton Lovely – FF1 at \$9.27/hr.

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**Motion** by John Cottrill, second by Gary Hopkins to hire Smith, Sanborn, and Lovely as requested above by Cuckler.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

- Chief Cuckler asked the Board to accept the resignation of Logan Warren from the Township paid, part-time crew effective 10.10.2020. He joined the Air Force.

**Motion** by Gary Hopkins, second by John Cottrill to accept Warren's resignation from the paid part-time crew.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

- Chief Cuckler asked the Board to terminate Cody Hill and Andrew Rieder from employment with the paid part-time crew due to violation of Section 24, failure to maintain active status.

**Motion** by Gary Hopkins, second by Larry Kellough to terminate Hill and Rieder from employment with the paid part-time crew.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

- Fiscal Officer Snyder passed out and reviewed with the Board the proposed changes to the Vacation and Sick Time Policy for the full time employees of the Township. The revised policies are attached. The Fire employees are permitted to carry-over no more than 48 hours of vacation a year, and the Road employees will be permitted to carry-over no more than 40 hours of vacation.

**Motion** by Gary Hopkins, second by Larry Kellough to modify the vacation and sick policies as noted above.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

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Motion by Gary Hopkins, second by Larry Kellough, to move into Executive Session at 5:50PM to discuss an unofficial opinion from Ross County Prosecutor Jeffrey Marks regarding a fire department matter.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

The Board returned at 6:03PM and took roll call:

Roll Call:	Gary Hopkins	Present
	Larry Kellough	Present
	John Cottrill	Present (via FaceTime)

➤ **CARES EXPENDITURES:** Chief Cuckler asked the Board to approve sixteen (16) purchase requisitions listed below.

195-2020	\$800.00	Chillicothe Signs and Screen printing - 2nd set of uniforms – sanitation
201-2020	\$14,882.00	Stryker - Lucas CPR Drive for 2nd squad - no touch CPR
202-2020	\$56,000.00	Stryker - 2 life pack heart monitors/defibs. To assess patients with COVID symptoms
203-2020	\$7,300.00	Stryker - Video laryngoscope - hands free insertion of breathing tubes
205-2020	\$4,300.00	Noble - upgrade two water coolers at FD to touch free
206-2020	\$16,325.00	Noble - upgrade restroom/kitchen to touchfree fixtures, sinks toilets, etc
207-2020	\$7,575.00	Noble - upgrade Twp garage to touchless in restroom and water cooler
208-2020	\$1,584.00	Vogelpohl - 45 MSA 1/2 masks personal respirators with 57 filters
209-2020	\$47,000.00	Vogelpohl - 7 MSA G1 SCBA with 14 face pieces
210-2020	\$30,000	Fire SS - 12 sets of turnout gear - spare set for contamination purposes
211-2020	\$3,125.00	Galls - Spare uniform pants/shirts for contamination purposes
212-2020	\$3,750.00	Scioto Shoe Mart - Spare duty uniform work boots for contamination purposes
213-2020	\$200.00	Sam's - Bissell carpet Shampooer
214-2020	\$3,000.00	Big Sandy - washer dryer for COVID cleaning
219-2020	\$4,000	Bound Tree – disposable cuffs and first aid bags for squads
220-2020	\$16,800	Combs Heating & Cooling – Air purification at the Fire House

**Motion** by Gary Hopkins, seconded by Larry Kellough to approve all sixteen (16) purchase req.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

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**FO Snyder** asked the Board to approve the following certifications, appropriations, and re-appropriations to Township funds:

1. Certify round three of the CRF for \$224,502.69 into 2272.511.0000 Federal Funds for the CARES funding.
2. Appropriate \$224,502.69 into 2272.290.420 Operating Supplies
3. Certify \$41.28 of interest earned into 2272.701.0000
4. Appropriate \$41.28 into 2272.290.420 Operating Supplies.
5. Certify \$15,000 for the BWC Grant for the FD into 2111.539.0000. Washer, hoods and gloves.
6. Appropriate \$15,000 into 2111.220.420
7. Re-allocate \$8,000 from 2111.230.420 to 2111.220.420.

**Motion** by Gary Hopkins, second by Larry Kellough, to approve the certifications, appropriations, and re-appropriations detailed above.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

**General items under discussion:**

- September 2020 Run Statistics: 101 total calls of which 85 were EMS for which we answered 85. 16 were fire calls and we answered 100% of those. Gave 23 mutual aid and received 4.
- Fire Recovery update: We have submitted 6 reports; 4 structure fires and 2 auto accidents. Nothing has been paid by insurance yet.
- The Board discussed ongoing issues with the unsatisfactory repair work that VFP performed at the garage. Discussed the wire testing, the purchase of 2 cameras to replace those damaged by the power surge. Cottrill is working with VFP to adjust the invoices since the work was unsatisfactory. The new DVD player is working that VFP provided.
- Trustee Hopkins asked if there was an update on the effort to lower the speed limit on Township roads. Trustee Kellough stated that the County Engineer had yet to return his call.
- Trustee Cottrill shared that Rick Magill sprayed the Township garage after the possibility of COVID-19 was identified; a trustee is under a 10-day quarantine.
- Trustees Hopkins and Cottrill will open the Fire House for the November 3<sup>rd</sup> election.
- The Board discussed making a trustee responsible for part of the work associated with the Huntington Township Cemetery. The Trustee would mark the graves, and meet people interested in obtaining lots. The fiscal officer would issue deeds, updated records, maintain the grid and burial reports, and make the bank deposits.

**Korey Pauley presented the Department of Defense Patriotic Employer award to Chief Larry Cuckler on behalf of Austin Depugh, a member of our emergency responder crew and a member of the Ohio National Guard. He stated that our chief has been appreciative of his service, and willing to work with him during his leave of absence for the military duty. He recognized the leadership qualifications of Chief Cuckler. (Full text is attached to the minutes.)**

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**Motion** by Gary Hopkins, second by Larry Kellough, to adjourn the meeting at 6:15 P.M.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

ATTESTED:

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Fiscal Officer