

HUNTINGTON TOWNSHIP REGULAR MEETING
NOVEMBER 11, 2020

President Gary Hopkins called the November 11, 2020 meeting to order at 5:33 P.M. at the Fire House.

Roll Call:	Gary Hopkins	Present
	Larry Kellough	Present
	John Cottrill	Present

Motion by Larry Kellough, second by Gary Hopkins, to approve the October 2020 regular meeting minutes.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes
	John Cottrill	Yes

Motion by Gary Hopkins, second by Larry Kellough, to approve payment of October 2020 bills.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

➤ **GUEST:** Chief Cuckler asked the Board to approve the five (5) purchase requisitions below.

#1 Fire Safety Services	\$2,900	600' of hose to replace failed section
#2 Michael Grooms	\$150	Reimburse fire training at Wellston Training Academy
#3 Brad Oates	\$150	Reimburse fire training at Wellston Training Academy
#4 State Electric Supply	\$634	Cord reel & lights
#5 Vogelpohl Fire Eq	\$1,400	thermal imagining camera for #9010

Motion by Gary Hopkins, seconded by Larry Kellough to approve all five (5) purchase req.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

➤ Chief Cuckler asked the Board to hire two people to the part-time paid crew at the fire station, as follows. Geoffrey Perry – FF2 and EMT-B at \$11.33/hour; and Scott Perkins – FF2 at \$9.27/hr.

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Motion by Larry Kellough, second by John Cottrill to hire Perry and Perkins as requested above by Cuckler.

Vote:	Larry Kellough	Yes
	John Cottrill	Yes
	Gary Hopkins	Yes

- Chief Cuckler asked the Board to rescind the resignation of Logan Warren and reactivate him to the part-time crew.

Motion by Gary Hopkins, second by John Cottrill to rescind Warren's resignation from the paid part-time crew, and rehire him.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

- Chief Cuckler asked the Board to accept the application of CJ Seymour to the volunteer fire department.

Motion by Gary Hopkins, second by John Cottrill to accept Seymour's application as a volunteer to the fire department.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

- Trustee Cottrill stated that resident Ray Keller asked for a gate for the drive leading back to Johnson Cemetery, which is near his driveway and home. Cottrill recommended that the Township install the gate, but leave it unlocked.

Motion by Gary Hopkins, second by John Cottrill to install the gate just past Keller's driveway leading back to Johnson Cemetery.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

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- **CARES EXPENDITURES:** Chief Cuckler asked the Board to approve four (r) purchase requisitions listed below.

#1 Stryker	\$13,680	Lucas device for the Suburban
#2 Boundtree	\$1,520	COVID PPE
#3 S&W Healthcare	\$1,480	COVID PPE
#4 Fire Safety Svs	\$9,900	4 sets of turnout gear

Motion by Gary Hopkins, seconded by John Cottrill to approve the four (4) purchase req.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

- **CARES EXPENDITURES:** Trustee Cottrill asked for approval to purchase 15 battery operated sprayers and disinfectant to donate to 15 local churches in the Township. The purchase would be made through Amazon and would cost \$11,619.00.

Motion by Gary Hopkins, seconded by Larry Kellough to approve the purchase of battery operated sprayers and disinfectant from Amazon.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

FO Snyder asked the Board to approve the following re-appropriations to Township funds:

- Reallocate > \$475 from 2111.230.212 to 2111.230.318 to fund more social security for the year
- Reallocate > \$4,700 from 2111.230.215 to 211.230.420 to fund more OP&F for the year
- Reallocate > \$200 from 2031.330.323 to 2031.330.322 need more \$ for trash
- Reallocate > \$150 from 2111.220.342 to 2111.220.352 need more \$ for water

Motion by Gary Hopkins, second by Larry Kellough, to approve the re-appropriations detailed above.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

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The Board discussed applying for a bank credit card through Vinton County National Bank. The credit card would be used for online purchases for which we could not pay via check. In particular, we would need the credit to process payment for Amazon purchases. FO Snyder presented a credit card policy for approval, and stated that she had the application for the card from VCNB. The Board discussed obtaining one card with a limit of \$12,000 that will be kept locked in a file cabinet at the garage. There would be 4 keys, one for each elected official. The Fire Department would be permitted to utilize the card. A log would be kept of who had the card checked out and when. (Policy is attached to the minutes.)

Motion by John Cottrill, seconded by Larry Kellough to approve the credit card policy and for FO Snyder to complete and submit for a credit card from VCNB with a credit limit of \$12,000. Each trustee would be permitted to charge up to \$3,000, and Snyder's limit will be \$12,000.

Vote:	John Cottrill	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

General items under discussion:

- October 2020 Run Statistics: 89 total calls of which 82 were EMS for which we answered 82. 7 were fire calls and we answered 100% of those. Gave 26 mutual aid and received 3.
- Fire Recovery update: Of 5 submitted reports, 3 are acceptable and 2 were thrown out for incomplete data.
- 6,686 feet of firehose was tested and only 462 feet failed, or 6.91%.
- One of our squads hit a deer, with minor damage to mirror and brush guard.
- The Board asked FO Snyder to print and provide a list of fire department employees in order to randomly select people for drug testing.
- Trustee Hopkins discussed a call received from Jim Cook of 1040 Liberty Hill Rd regarding a dead tree by his driveway. It is within our right-of-way therefore, we will take care of it.
- Trustee Cottrill shared an update regarding VFP and the security system at the garage. A settlement was reached with VFP and they have been paid. In addition, FO Snyder received the insurance reimbursement. All cameras are now working. He also shared regarding the CARES funding improvements that have been installed at the garage.
- FO Snyder passed out the pay schedule and holiday schedule for 2021. She reiterated that Columbus Day is not an approved holiday for Township employees.
- Chief Cuckler asked the Board to make it mandatory for future full-time hires to the emergency crew to be certified as an EMT-Advanced in addition to the fire certifications. He also requested that current full-time employees be given one year to obtain the EMT-A certification. FO Snyder was concerned with the legality of the second part of that recommendation since that particular clause was not in the employment contract signed by Oates, Cuckler, and Pauley. She will consult with County Prosecutor Jeff Marks.

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Motion by Gary Hopkins, second by John Cottrill, to adjourn the meeting at 6:50 P.M.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

ATTESTED:

President

Vice President

Member

Fiscal Officer