

HUNTINGTON TOWNSHIP REGULAR MEETING  
MAY 10, 2017

President Daniel Mathuews called the May 10, 2017 meeting to order at 5:35 P.M. at the Township Firehouse.

Roll Call:	Daniel Mathuews	Present
	Gary Hopkins	Present
	Larry Kellough	Present

**Motion** by Gary Hopkins, second by Daniel Mathuews, to approve the April 2017 minutes.

Vote:	Gary Hopkins	Yes
	Daniel Mathuews	Yes
	Larry Kellough	Yes

**Motion** by Daniel Mathuews, second by Larry Kellough, to approve payment of April 2017 bills.

Vote:	Daniel Mathuews	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

**Motion** by Daniel Mathuews, seconded by Gary Hopkins, to move to executive session at 5:45 p.m. with Ross County Prosecutor Matt Schmidt to discuss personnel and matters of pay.

Vote:	Daniel Mathuews	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

The Board returned at 6:20 and FO Snyder took roll call:

Roll Call:	Daniel Mathuews	Present
	Gary Hopkins	Present
	Larry Kellough	Present

**Motion** by Daniel Mathuews, seconded by Larry Kellough, to review hours incurred by paid members when acting as volunteers dating back to April 4, 2016 (the first day of the first pay period for the paid crew) in order to pay for their time.

Vote:	Daniel Mathuews	Yes
	Larry Kellough	Yes
	Daniel Mathuews	Yes

HUNTINGTON TOWNSHIP TRUSTEES REGULAR MEETING  
MAY 10, 2017 (CONT.)

**Motion** by Daniel Mathuews, seconded by Larry Kellough, instructing Chief Cuckler to amend the Fire Department SOPs to clearly state that any paid member of the fire department would be compensated their hourly rate for any off-schedule emergency runs in which they participate. A paid member cannot act as an unpaid volunteer for the same work they are paid for while on schedule.

Vote: Daniel Mathuews Yes  
Larry Kellough Yes  
Daniel Mathuews Yes

**GUEST:** Melissa Carter previewed the Huntington Township webpage with the trustees, to affirmative feedback. [www.huntingtontownshipohio.com](http://www.huntingtontownshipohio.com)

**Motion** by Gary Hopkins, second by Daniel Mathuews, to approve the Township's website going live.

Vote: Gary Hopkins Yes  
Daniel Mathuews Yes  
Larry Kellough Yes

**GUEST:** Marvin Hamlin asked the Board if his bid to seal the Huntington Township Cemetery drive had been reviewed. He recommended that the work be completed before winter.

**Motion** by Daniel Mathuews, second by Larry Kellough, to accept Hamlin's bid of \$1100.

Vote: Daniel Mathuews Yes  
Larry Kellough Yes  
Gary Hopkins Yes

**GUEST:** Larry Cuckler, Fire Chief, approached the Board to ask for approval of five (5) purchase requisitions, as follows:

#1 Western Ohio	\$1,338	Service/testing on hydraulic rescue tools
#2 Carr Wise	\$200	Cars for FD training
#3 Southcentral Services	\$2,500	Build poly tank on Ford #903
#4 PRJVC	\$3,915	EMT B class for 3 people
#5 Western Ohio Rescue	\$6,491.21	24" Hydraulic Spreader

**Motion** by Daniel Mathuews, second by Gary Hopkins, to approve the 5 purchase requisitions as requested by Chief Cuckler.

Vote: Daniel Mathuews Yes  
Gary Hopkins Yes  
Larry Kellough Yes

HUNTINGTON TOWNSHIP TRUSTEES REGULAR MEETING  
MAY 10, 2017 (CONT.)

- Chief Cuckler asked the Board to approve the promotion of Bobby Michael and Kory Pauley to Fire Lieutenant, and Bill Malone to the position of Safety Officer.

**Motion** by Daniel Mathuews, second by Gary Hopkins to promote Michael and Pauley to Fire Lieutenant and Malone to Safety Officer.

Vote:	Daniel Mathuews	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

- Chief Cuckler asked the Board to dismiss Kenneth Dennis and Julie DiSantis from the part-time paid crew hire for failure to follow Article XIX, Section 24 of the SOP. Specifically, these members did not submit a minimum of one shift per month on the schedule for four months.

**Motion** by Daniel Mathuews, second by Gary Hopkins, to dismiss Dennis and DiSantis from the Township's part-time paid crew.

Vote:	Daniel Mathuews	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

- Chief Cuckler asked the Board to accept the resignation of Cassie Noble as the FD Secretary, part-time paid crew, and EMT Lieutenant. She will serve as secretary until a new person has been hired to the position.

**Motion** by Daniel Mathuews, second by Gary Hopkins, to accept Noble's resignation as stated above.

Vote:	Daniel Mathuews	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

HUNTINGTON TOWNSHIP TRUSTEES REGULAR MEETING  
MAY 10, 2017 (CONT.)

**FO Snyder asked the Board to approve the following re-allocation of funds:**

From	To	Amount
2111-230-420 Operating Supplies	2111-220-420 Operating Supplies	\$15,000
2111-230-420 Operating Supplies	2111.220.323 Repairs & Maint	\$5,000

**Motion** by Daniel Mathuews, seconded by Gary Hopkins, to approve the above noted allocation of funds.

Vote:	Daniel Mathuews	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

General items under discussion:

- Chief Cuckler and the Board discussed if the Township should pay for EMS training. The general feeling is that we pay to train volunteers who then obtain other jobs and do not volunteer with our fire department. FO Snyder will provide a list of training and charges over the last 5 years to the Board.
- Trustee Hopkins requested that FO Snyder take/print pictures of the new cemetery signs. He also asked Snyder to verify the proper placement of the Conn and Stratton headstone bases.
- Chief Cuckler and the Board discussed filling the Fire Department Secretary position. They discussed changing the job title to better reflect the position's responsibilities and updating the job description as well as listing the job opening on the Township's webpage.
- The Board will review rules of the cemetery at the next Board Meeting on June 14, 2017.
- The Board discussed erecting signs at the major points entering the township that state "Huntington Township".
- The Board and Chief Cuckler briefly discussed the situation surrounding the Township's 3 levies. All 3 expire within a year of each other.
- April 2017 Run Statistics: EMS 45 of which we responded to 36; Fire 4; 7 mutual aid.
- FO Snyder presented a review of the paid emergency crew at the Fire House to evaluate to what degree the expense of having the paid crew is being met with levy and EMS billing collections. That analysis is attached to the minutes in the official book. The net shortfall through 4 months is \$2,458. EMS Billing Receipts annualized based upon the first 4 months of the year amount to \$114,630. This amount is only possible due to the paid crew.

HUNTINGTON TOWNSHIP TRUSTEES REGULAR MEETING  
MAY 10, 2017 (CONT.)

**Motion** by Daniel Mathuews, second by Larry Kellough, to adjourn the meeting at 7:30 P.M.

Vote:	Daniel Mathuews	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

ATTESTED:

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Fiscal Officer