

HUNTINGTON TOWNSHIP SPECIAL MEETING
MARCH 11, 2020

President Gary Hopkins called the March 11, 2020 meeting to order at 5:31 P.M. at the Fire House.

Roll Call:	Gary Hopkins	Present
	Larry Kellough	Present
	John Cottrill	Present

Motion by Larry Kellough, second by Gary Hopkins, to approve the February 2020 minutes.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes
	John Cottrill	Yes

Motion by Gary Hopkins, second by Larry Kellough, to approve payment of February 2020 bills.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

GUEST: Emily Schmidt and Tracy Pinkerton, representing the Ross County Sheriff's Department, appeared before the Board to introduce Pinkerton as the Sheriff Lavender's new assistant. Several items were discussed during this time. 1) The drug problem in Huntington Township appears to be settling down some. The trustees asked how we could recover the cost of Narcan that we pay for and use on mutual aid calls. We administer the drug, and then do not transport the victim. The result of the non-transport is that we are unable to bill and get reimbursement. Pinkerton will connect us with Melanie Oiler of the Health Department to see if they would reimburse this expense for the Township. 2) Snyder asked if the Sheriff received the Township letter regarding ATVs on Township roads. Schmidt verified that yes; the letter had been received and asked if the Board had provided that letter to the Ross County Prosecutor. The answer was no, but it will be done.

GUEST: James Uddy, candidate for the Ross County Board of Commissioners, attended to introduce himself and spoke briefly regarding his platform.

GUEST: Dwayne Robbins, resident, thanked the Board for the access to the garage in order to review minutes and records of the Township. He will continue to investigate his lane/cul de sac to see if it were at one time, a township road named "Viking Lane", but nothing has yet verified that belief. He did find where electric was installed on what was then a private lane in 1980. Robbins asked if the Township would be able to work on the culvert, but it was explained that the Ross

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County Prosecutor has stated that the Township employees may not do private work. Cottrill affirmed that there is an effort underway at the garage to organize historical records.

GUEST: Larry Cuckler, Fire Chief, approached the Board to ask for approval of six (6) purchase requisitions, as follows:

#1 Wagner's Rental	\$853.71	Lift rental for ceiling project
#2 OhioHealth EMS Education Pauley. Medic Class.	\$245	Application/Entrance exam fees for Corey
#3 Cutright's Total Maintenance Franklin Twp. \$1000 deductible, insurance	\$3,450	Repair wrecked vehicle from mutual aid run to will cover balance.
#4 All American Fire	\$1,645.80	Repair/Maint on FD vehicles
#5 aladtech	\$3,378.29	Web-based scheduling program and time tracking
#6 Stryker and 2 batteries	\$15,563	Lucas automatic CPR device, battery charger,

Motion by Gary Hopkins, seconded by Larry Kellough to approve the 6 purchase reqs above.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

- Chief Cuckler asked the Board to approve hiring Hayden Rogers, an EMT-B and FF2 at \$11.33/hr., and Steven Tony Cottrill, a FF2 at \$9.27/hr., to the EMS paid crew at the Fire Department.

Motion by Larry Kellough, second by Gary Hopkins, to approve hiring Rogers and Cottrill to the EMS paid crew for the Fire Department.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes
	John Cottrill	Yes

- Chief Cuckler asked the Board to accept the retirements of Patrick Wilt and Bobby Michael from the Huntington Township Volunteer Fire Department. (Letters were provided to the Board.)

Motion by John Cottrill, second by Gary Hopkins, to accept Wilt and Michael's retirements.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

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- Chief Cuckler asked the Board to dismiss Phillip Landman from the HT Volunteer Fire Department for lack of participation.

Motion by Gary Hopkins, second by Larry Kellough, to dismiss Landman from the HT Volunteer FD.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

- Chief Cuckler asked the Board dismiss Martin Kuntzman and Cameron Clouser from the EMS paid crew for Huntington Township for failure to maintain an active status.

Motion by Gary Hopkins, second by Larry Kellough, to dismiss Kuntzman and Clouser from the EMS paid crew.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

- Chief Cuckler asked the Board to approve the appointment of Paul Robinson to the volunteer crew at the fire department. Robinson is a volunteer with the city of Bainbridge as well.

Motion by Gary Hopkins, second by Larry Kellough, to approve the appointment of Robinson to the volunteer crew at the fire department.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

- Chief Cuckler asked the Board to approve contacting Fire Recovery USA to gather information on third party billing for fires and auto accidents.

Motion by Gary Hopkins, second by Larry Kellough, to approve review of billing for fire and auto accidents.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

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- The Board opened one bid that was received on the ceiling project for the bay at the firehouse. The bid was from John Long and was for \$14,800.

Motion by John Cottrill, second by Larry Kellough to not accept John Long's bid and re-bid the project. The new due date for bids is March 23, 2020.

Vote:	John Cottrill	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

- The Board discussed the 2020 mowing bid for Township cemeteries and the firehouse. The Road Crew will continue to mow Huntington Township Cemetery on Liberty Hill Road and the rest of the cemeteries and the firehouse will be put out for bid in two lots. The successful bidder must have a Certificate of Liability and Workers' Compensation coverage. FO Snyder will draft up the document and provide it to the trustees for their review. It will be placed on the Township's website and Facebook.

Motion by John Cottrill, second by Gary Hopkins, to set forth the 2020 mowing bid as discussed above.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

- Trustee Cottrill presented the idea of a township Facebook page, for which he would be the moderator.

Motion by Gary Hopkins, second by Larry Kellough to authorize Cottrill to establish a Township Facebook page.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

- FO Snyder discussed her concern with the current balance in the Fire Fund and the need to cover payroll expenses before anything else. She provided the Board with a list of all outstanding bills, the current balance, and estimated payroll for the remainder of March. Tax receipts are not expected until the end of March based upon when they became available. She laid out what would be paid and when, and what would be placed on hold until the tax receipts are received. Trustee Cottrill stated how well respected our EMS crew are in the community and county, but that it is important to distinguish between needs vs wants. Cannot spend more than we have available.

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General items under discussion:

- February 2020 Run Statistics: 81 total calls of which 74 were EMS for which we answered 73. 7 were fire calls and we answered 100% of those. Gave 35 mutual aid and received 4.
- On the ceiling project at the firehouse; the heaters cannot be dropped.
- The new squad should be back to the dealer in Loudonville by the end of April for final detail work.
- FO Snyder discussed 3 public records requests. 2 were from other Green and Union Townships asking for our current hourly rates for our EMS paid crews. The other one was from Twin Township; seeking information on how we developed a paid 24/7 EMT crew.
- The Board discussed the 1987 Brush truck, inquiring if it was necessary for our operations. Currently it is out of commission and in need of repair. Should we fix it or sell it?
- The Board discussed cell phones for the elected officials and the Road crew. W Monroe's phone broke and will cost a lot to replace. Snyder, Hopkins, and Cottrill all stated they do not need a township phone. Hopkins will give his to Monroe; Snyder will get it set up.
- The Board discussed chip and seal for 2020. Ross Co Engineer Charlie Ortman will assist in measuring the roads and estimating the cost.
- The Board discussed a pile of trash in the back of the garage's outbuilding and that it needed cleaned up. We will use our own dump truck and loader to clean it up.

Motion by Gary Hopkins, second by John Cottrill, to adjourn the meeting at 7:25 P.M.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

ATTESTED:

President

Vice President

Member

Fiscal Officer