

HUNTINGTON TOWNSHIP REGULAR MEETING
JUNE 12, 2019

President Daniel Mathuews called the June 12, 2019 meeting to order at 5:30 P.M. at the Township Fire House.

Roll Call:	Daniel Mathuews	Present
	Gary Hopkins	Present
	Larry Kellough	Present

Motion by Daniel Mathuews, seconded by Gary Hopkins, to approve the Regular May 2019 minutes.

Vote:	Daniel Mathuews	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

Motion by Daniel Mathuews, seconded by Larry Kellough, to approve payment of May 2019 bills.

Vote:	Daniel Mathuews	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

GUEST: Larry Cuckler, Fire Chief, approached the Board to ask for approval of two (2) purchase requisitions, as follows:

- #1 Western Ohio Rescue Supply \$9,800 Battery powered extrication tool (Grant \$4000; Association \$2100 leaves \$3700)
- #2 Cutright Total Maint \$3500 Engine rebuild on Suburban (919)

Motion by Larry Kellough, seconded by Daniel Mathuews to approve both purchase requisitions.

Vote:	Larry Kellough	Yes
	Daniel Mathuews	Yes
	Gary Hopkins	Yes

- Chief Cuckler asked the Board to declare the VFH Pagers, mobile units, and handhelds as surplus in order to sell the outdated equipment.

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Motion by Gary Hopkins, seconded by Larry Kellough to approve declaring the equipment referenced above as surplus in order to sell/dispose of it.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	Daniel Mathews	Yes

- Chief Cuckler asked the Board to approve a revision to the Full Time / Part Time Scheduling SOP. This revision was in response to a concern brought forth by FO Snyder regarding excessive overtime worked by the 3 full time emergency responders. In the first 6 pay periods the Township has spent \$3,708 in OT wages and pension contributions for a total of 170 overtime hours. The revised SOP states that part time single carded emergency responders may only be scheduled as the 3rd hand on the first 12-hour shift; they will not be scheduled to work the 2nd 12-hour shift. If minimum staffing cannot be met at any time with the use of part-time employees, then the fire chief or assistant chiefs will mandate full time employees to cover the unfilled shifts. See the full text attached to the minutes.

Motion by Daniel Mathews, second by Gary Hopkins to approve the revisions to the stated SOP as discussed by Chief Cuckler and the Board.

Vote:	Daniel Mathews	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

- Chief Cuckler asked the Board to hire Alexandra Snaith as a part-time crew member. She is an EMT-B and FF1, to be paid \$11.00 an hour.

Motion by Daniel Mathews, second by Larry Kellough to hire Alexandra Snaith to the part-time crew at \$11.00 an hour.

Vote:	Daniel Mathews	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

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- Chief Cuckler asked the Board to approve going through the process of interviewing and testing candidates in order to create an eligibility list for full-time hires should one of the existing employees leave their position. Same procedure will be followed. The list will be good for a stated period of time; perhaps a year.

Motion by Daniel Mathews, second by Larry Kellough to approve creating an eligibility list as discussed above for full-time emergency responder positions for the Township.

Vote:	Daniel Mathews	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

- **The Board discussed** the Fire & EMS 1 mill levy that expired 12.31.18 for which we are now receiving the last year of tax receipt collections. In 2018 the levy provided \$56,087.62. That 5-year levy was last voted upon in 2013.

Motion by Larry Kellough, second by Daniel Mathews to levy a renewal tax of 1 mill to be placed on the November 5, 2019 ballot for Fire and EMS purposes. The resolution requesting certification of the county auditor is attached to these original minutes.

Vote:	Daniel Mathews	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

GUEST: Chris Throckmorton and Dillon Throckmorton approached the Board to discuss the pending plan to ditch along Seelig Land. Chris Throckmorton is a land owner along that road and stated a concern that the road has moved at least 6' from 2007 to 2019, most likely when a new bridge was installed. He is not opposed to the ditching, but asked that the land and right-of-ways be surveyed and corrected prior to ditching. Documents from the Ross County Auditor's website were provided and are attached to the original minutes. Trustee Hopkins will ask Ross County Engineer Charlie Ortman to survey and advise the Board. Chris also asked about the proper size and material for the best culvert. Each resident must provide their own culverts.

Motion by Gary Hopkins, second by Larry Kellough to trade in the Trail King trailer for \$3200 on a new trailer for the Road Crew.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	Daniel Mathews	Yes

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Motion by Gary Hopkins, second by Larry Kellough to purchase a new trailer for \$10,000 for the Road Crew.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	Daniel Mathews	Yes

Motion by Gary Hopkins, seconded by Larry Kellough, to set the 2020 Budget Hearing for July 10, 2019 at 5:30PM at the Fire House. The regular meeting will follow immediately afterward.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	Daniel Mathuews	Yes

Trustee Hopkins discussed the free collection of old tires conducted by Ross County Litter Control Friday June 14th. Resident Frank Beatty will assist by pulling out tires dumped along Easterday Road.

General items under discussion:

- May 2019 Run Statistics: 67 total calls of which 64 were EMS for which we answered 63. 3 were fire calls and we answered 100% of those. We responded to 6 mutual aid and received 1.
- FO Snyder shared that the first submission of the SAFER grant has been remitted and approved. \$22,744.26.
- The Board will discuss the possibility of purchasing a new 2109 McCoy Miller squad at the July meeting.
- FO Snyder asked the Board is a member had requested leak insurance from the Ross county Water Company. A new fee was on the bill, no one requested it, so Snyder will call to have it removed.
- Trustee Hopkins asked how many hours the part-time road employees may work and still be part-time. Snyder stated 1,564 hours a year.
- Board discussed how nice Huntington Township Cemetery looks, the positive feedback from residents that we have received, and discussed a new sign. Contact Creative Sign and Awning and M&M Fabrications.

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Motion by Daniel Mathuews, second by Larry Kellough, to adjourn the meeting at 6:50 P.M.

Vote:	Daniel Mathuews	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

ATTESTED:

President

Vice President

Member

Fiscal Officer