

HUNTINGTON TOWNSHIP SPECIAL MEETING
FEBRUARY 10, 2021

President Gary Hopkins called the February 10, 2021 meeting to order at 5:30 P.M. at the Fire House.

Roll Call: Gary Hopkins Present
Larry Kellough Present
John Cottrill Present

Motion by Gary Hopkins, second by Larry Kellough, to approve the January 2021 minutes.

Vote: Gary Hopkins Yes
Larry Kellough Yes
John Cottrill Yes

Motion by Gary Hopkins, seconded by John Cottrill, to approve payment of January 2021 bills.

Vote: Gary Hopkins Yes
John Cottrill Yes
Larry Kellough Yes

GUEST: Larry Cuckler, Fire Chief, approached the Board to ask for approval of eight (8) purchase requisitions, as follows:

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| #1 PCCTC Marshall Grant) | \$1,980 | FF2 Class–K Pauley/B Robinson enrolled (Fire |
| #2 All American Fire | \$631.94 | Tanker – 12v battery charger |
| #3 Aladtec | \$3,566 | Annual fee for scheduling software for FD |
| #4 Motorola | \$7,040 | MARCS grant - \$2,040 fees & \$5000 walkies |
| #5 Emblem Enterprises | \$320 | 200 FD Patches |
| #6 Quick Stop Tire | \$1,630 | new tires for wrecked squad |
| #7 Vogelpohl | \$592 | 300' safety rope, bag, carabineers |
| #8 Dalmatian Fire Eqt | \$2000 | 5 used MSA SCBA bottles |

Motion by Larry Kellough, seconded by Gary Hopkins to approve the 8 purchase reqs above.

Vote: Larry Kellough Yes
Gary Hopkins Yes
John Cottrill Yes

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- Chief Cuckler asked the Board to accept the resignation of Logan Warren from the paid part-time crew.

Motion by John Cottrill, second by Gary Hopkins to accept Warren’s resignation.

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

- Chief Cuckler asked the Board to accept the resignation of Matt Black from the paid part-time crew, he works in Dayton and cannot continue to work for us, but appoint him to the volunteer crew instead.

Motion by Gary Hopkins, second by Larry Kellough to accept Black’s resignation, and approve him to be part of the volunteer crew.

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| Vote: | Gary Hopkins | Yes |
| | Larry Kellough | Yes |
| | John Cottrill | Yes |

- Chief Cuckler requested that the Board approve updates to the Fire Department SOPs for both the full-time and part-time crews. As follows

1. Section 16: The same except add the phrase “excessive dropped shifts”. Discipline protocol for 3 violations in one month = 1st reprimand; 4 violations in one month = 2nd reprimand; 5 violations in one month = termination.
2. Section 17: Change to state “Call off and excessive dropped shifts” . . . “will be on a 90 day revolving calendar, after 90 days with no call-offs and excessive dropped shifts . . . “
3. Group 1 Offenses: 1st offense – written reprimand. 2nd offense – termination of full-time or part-time employment.

Motion by John Cottrill, second by Gary Hopkins to approve the listed modifications to the FD SOP.

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

- Chief Cuckler asked the Board to hire two people to the part-time paid crew at the fire station, as follows. Cheyene Kuhn – FFV and EMT-B at \$11.04/hour; and Kevin Fausnaugh – FF2 and EMT-B at \$11.56/hr.

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Motion by Gary Hopkins, second by John Cottrill to hire Kuhn and Fausnaugh as requested above by Cuckler.

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| Vote: | Gary Hopkins | Yes |
| | John Cottrill | Yes |
| | Larry Kellough | Yes |

- Chief Cuckler asked the Board to approve the appointment of Courtland Hastings to the volunteer crew. Volunteer FF only, out of Township.

Motion by Larry Kellough, seconded by Gary Hopkins to appoint Hastings to the volunteer crews at the FD.

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| Vote: | Larry Kellough | Yes |
| | Gary Hopkins | Yes |
| | John Cottrill | Yes |

- The Board discussed mowing Township cemeteries. We will continue with the Road Crew mowing Huntington Township Cemetery on Liberty Hill Road, and for the impending 2021 mowing season we will trial mowing the rest of our cemeteries as well, and not bid the work. There is disagreement amongst the Board members regarding how long it will take to mow all of the cemeteries and it will save the Township money. Whereas the mowing at the Fire House will be put out for bid, to be discussed at the March meeting.

Motion by John Cottrill, second by Gary Hopkins to proceed as laid out above for the 2021 cemetery mowing.

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

- FO Snyder asked the Board to consider raising Chief Cuckler's monthly pay from \$550 to \$600.

Motion by Gary Hopkins, seconded by Larry Kellough to grant a pay increase to Chief Cuckler of \$50 to \$600 a month.

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| Vote: | Gary Hopkins | Yes |
| | Larry Kellough | Yes |
| | John Cottrill | Yes |

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The Board discussed the need for a new dump truck. The plan is to sell the Chevy dump truck and buy another Ford, almost identical to the one purchased at Ricart Ford April 5, 2019. Hoping to get \$30k out of the old truck and put that down on the new Ford. The expected cost of the truck from Ricart would be \$85,805. Snyder would look into a loan at VCNB and make the prosecutor aware that loan paperwork will need prepared.

Motion by John Cottrill, second by Larry Kellough to purchase a new Ford F-550 from Ricart Ford for about \$84,805, of which \$25,000 would be a down payment and \$60,000 would be borrowed from Vinton County National Bank. The loan term would be 3 years, bi-annual payments with an expected interest rate of 2.5%. In addition, the Chevrolet truck would be sold.

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| Vote: | John Cottrill | Yes |
| | Larry Kellough | Yes |
| | Gary Hopkins | Yes |

The Board discussed the wear and tear of Township vehicles. The pump for the old backhoe is ruined and needs a new one, estimated that would cost \$800. The crew is supposed to check it every morning, but the hydraulic fluid was low. Maintenance guidelines are not followed. Reinforce that the maintenance guidelines are to be followed; there is a checklist. Discussed have Cutright's look at the dump truck. Suggested taking the newer white/silver Ford dump truck to Vallery's since they are a dealer and would know about any recall work. The yellow dump truck is at Glockners, needs computer updates to run better.

FO Snyder discussed CARES funding with the Board, provided a list of the carry-over POs from 2020 and explained that if one of those POs are not fully spent, the money not utilized becomes unavailable until the next year, 2022 in this case. It is due to nuances in government fund accounting. She spoke with Auditor of State representatives across UAN and Local Government, who gave instructing to fully document her work, since she will have a compliance violation. Money is there, in the bank, but since it was encumbered in a previous year, it does not show available in the current year. The sprayers are what caused the problem since the PO was made out to Amazon, but then the vendor needed changed to VCNB credit card. Only way to change a vendor is to close a PO. In this case, a carryover PO has been encumbered from year to year, and is no longer available, even though the money is still there.

FO Snyder prepared a summary of Prosecutor Marks' opinion on changing the speed limit on Township roads. The Board reviewed the summary and necessary steps, and decided to table the issue at this time.

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**HUNTINGTON TOWNSHIP
RESOLUTION 2.10.2021
Ohio Scenic River Designation for Paint Creek**

WHEREAS, the Huntington Township Board of Trustees desires to support the effort by ODNR, Scenic Rivers Program to designate the sections of Paint Creek that travel through Huntington Township as a Scenic River.

WHEREAS, Sections 1547.01, 1547.51, 1547.52, 1547.81, 1547.82, 1547.83, 1547.84, 1547.85, 1547.86, and 1547.87 of the Ohio Scenic River Law defines the impact of said designation by ODNR; therefore, be it

RESOLVED, the Board of Township Trustees of Huntington Township, Ross County, Ohio, supports the designation for Paint Creek as a Scenic River within the Township boundaries under the following understanding:

1. The Scenic River law does not affect the use of private property. Residents can do anything after the designation that they did before the designation existed. No restrictions will be added.
2. The public cannot access private property without permission.
3. This designation will draw positive attention to Paint Creek. More people will take care of it, and funding may become available for clean-up activities.
4. The ultimate goal is to protect the natural qualities of Paint Creek so present and future generations may experience its natural beauty and ecological values. (Ohio's Scenic Rivers Program)
5. There is no cost to Huntington Township, or its residents in supporting the program.

MOTION BY: John Cottrill

SECONDED BY: Gary Hopkins

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

Adopted this 10th day of February 2021.

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General items under discussion:

- January 2021 Run Statistics: 84 total calls of which 77 were EMS for which we answered 77. 11 were fire calls and we answered 100% of those. Gave 25 mutual aid and received 4.
- Cuckler reviewed the 2020 Annual Report from Medicount with the Board.
- Trustee Cottrill reviewed topics that have been and will be discussed at the monthly safety meetings with the road crew employees. PPE, First Aid, Heat/Cold, etc.
- Update on wrecked squad. Waiting on parts. It has been to Pilata Ford and Mark Porter Ford. Will be April. Still negotiating settlement with our insurance.
- FO Snyder shared that she was disappointed with the meeting with Jerry Phillips regarding health insurance for the Township. He was more interested in enrolling one of the employees in the Affordable Care program.

Motion by Gary Hopkins, second by Larry Kellough, to adjourn the meeting at 7:20 P.M.

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| Vote: | Gary Hopkins | Yes |
| | Larry Kellough | Yes |
| | John Cottrill | Yes |

ATTESTED:

President

Vice President

Member

Fiscal Officer