

HUNTINGTON TOWNSHIP SPECIAL MEETING  
FEBRUARY 12, 2020

President Gary Hopkins called the February 12, 2020 meeting to order at 5:31 P.M. at the Fire House.

Roll Call:	Gary Hopkins	Present
	Larry Kellough	Present
	John Cottrill	Present

**Motion** by Larry Kellough, second by John Cottrill, to approve the January 2020 minutes.

Vote:	Larry Kellough	Yes
	John Cottrill	Yes
	Gary Hopkins	Yes

**Motion** by Gary Hopkins, second by Larry Kellough, to approve the January 2020 Special Meeting minutes.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

**Motion** by Larry Kellough, seconded by Gary Hopkins, to approve payment of January 2020 bills.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes
	John Cottrill	Yes

**GUEST: Dwayne Robbins, resident**, spoke to the Board regarding the driveway upon which he lives, which he claims used to be called Viking Valley Lane which ends in a cul de sac off of Baptist Hill Road. He last attended the 9/11/19 Board meeting to discuss the same topic. At issue is a 2" water line, and who has the legal responsibility to maintain it based upon ownership. Currently the residents own the water line; it is a person water line, not back along a township road on township property. A culvert needs replaced. FEMA funding replaced it in 1992. Jim Moran established that neighborhood.

**GUEST: Rick Bridenbaugh, resident**, attended to give thanks to former trustee Daniel Mathews. Mail is finally coming up the road.

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**GUEST:** Larry Cuckler, Fire Chief, approached the Board to ask for approval of four (4) purchase requisitions, as follows:

#1 Sam's Club	\$1,645	2 laptops and 3 windows software products.
#2 Ross County Building	\$283.25	Permit for ceiling work
#3 Aladtec	\$600	Timeclock feature addition
#4 Fire Safety Services	\$14,166.90	6 sets of turnout gear for firefighters

**Motion** by Gary Hopkins, seconded by Larry Kellough to approve the 4 purchase reqs above.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

- Chief Cuckler asked the Board to approve a computer upgrade plan laid out by Jason Corwin that would entail a desktop computer, a mini computer, 4 docking stations for the laptops, and one wireless access point. Total \$1,639.00. We will reimburse Jason.

**Motion** by Gary Hopkins, seconded by Larry Kellough to approve the computer upgrade at the fire house.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

- Chief Cuckler asked the Board to accept the resignation of Alexandra Snaith from the part-time paid emergency crew with the FD.

**Motion** by John Cottrill, second by Gary Hopkins to accept Snaith's resignation.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

The Board discussed the Lifepaks purchased from Physio Control, which is not Styker, and the 3g modems that need replaced. Chief Cuckler mentioned the 5 g network, but afterwards we realized he should have referenced 4g. 2 modems total \$1800. Need to confirm if Sprint will be able to provide communication service, or if we should examine Verizon.

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- Chief Cuckler asked that FO Snyder prepare a letter to ISO similar to the one sent in 2014, requesting an on-site inspection to permit improvement of our Township's protection rating classification.
- Chief Cuckler informed the Board of an accident our tanker was in January 2020. We were out on mutual aid to Franklin Township with Bill Malone driving at 4:00am. He hit the truck in front of him and damaged our fiberglass hood. Quote to repair is \$3,450 with a \$1,000 deductible.
- Chief Cuckler and the Board discussed the proper hours to pay for the full time crew at the Fire Station. FO Snyder presented what she learned from the City of Columbus and the city of Chillicothe. (That research is attached to the minutes.) There was confusion as to what would be in the best interest of everyone involve, but more importantly, in compliance with the FLSA for firefighters.
- Assistant Chief Tristen Carter discussed the bay ceiling project. He gave a credit app for Carter Lumber for FO Snyder to complete and submit. He also drew up a bid packet for review, edit, and published on Facebook and on the website for the labor only for the work. The Township will rent the lift, by the materials, and whatever else needs purchased. Sealed bids are due Thursday, March 5<sup>th</sup>.

**Motion** by John Cottrill, second by Larry Kellough to requests bids for the project.

Vote:	John Cottrill	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

- The Board discussed mowing Township cemeteries. We will continue with the Road Crew mowing Huntington Township Cemetery on Liberty Hill Road and the rest of the cemeteries as well as the firehouse will be put out for bid. The bid will be reviewed and approved at the next meeting.
- The Board discussed whether to permit the Ross County Democratic Party to utilize the Fire House for an event this summer. Discussion centered on that currently we do not rent the space, and only those with direct connections to the fire department are permitted to use the space.

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**Motion** by John Cottrill, second by Larry Kellough to continue with our current policy to not let anyone rent the space, and only those who are part of the Department may utilize the space. Therefore, FO Snyder will let the chair of the committee, Tom Spetnagel, know that our answer is no.

Vote:	John Cottrill	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

**Motion** by John Cottrill, second by Gary Hopkins to ask Horizon to reinstall a phone at the Township Garage. Include a voice message service.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

General items under discussion:

- January 2020 Run Statistics: 82 total calls of which 74 were EMS for which we answered 74. 8 were fire calls and we answered 100% of those. Gave 17 mutual aid and received 2.
- Need full-time firefighter SOPs created for approval by the March meeting.
- Trustee Cottrill discussed the plugged culvert on the road that leads to Mt Tabor Cemetery. The road crew cleared the culvert; it is 60', which is too big. Standard is 20', therefore we will replace it after the spring rains.
- Trustee Kellough discussed the damaged security system at the Garage due to the accident last May 2019. Plan to submit to insurance.
- Trustees discussed the need to keep a phone log as well as a record of repairs/maintenance for Township vehicles. FO Snyder will copy all repair invoices. We will order a file cabinet from Sam's Club.
- Trustees discussed the need for first aid kits in the Road Dept vehicles along with fire extinguishers.
- Missing stop signs: If a state highway, it is the state's job to replace; if a county road, it is their job to replace. We have 8 township roads with stop signs to maintain. They are Pendleton, Minney Hill, Chester Hill, Pennington, Arrowwood, Rinehart, Bethel, and Shady Glen.

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**Motion** by Gary Hopkins, second by John Cottrill, to adjourn the meeting at 7:05 P.M.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

ATTESTED:

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President

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Vice President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Fiscal Officer