

HUNTINGTON TOWNSHIP REGULAR MEETING
DECEMBER 8, 2020

President Gary Hopkins called the December 8, 2020 meeting to order at 5:31 P.M. at the Fire House.

Roll Call:	Gary Hopkins	Present
	Larry Kellough	Present
	John Cottrill	Present

Motion by Larry Kellough, second by Gary Hopkins, to approve the November 2020 regular meeting minutes.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes
	John Cottrill	Yes

Motion by John Cottrill, second by Gary Hopkins, to approve payment of November 2020 bills.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

➤ GUEST: Dwain Robbins, resident, asked if we had located the missing minutes for 1979-1981. We cannot find them. Trustee Kellough gave assurances that it was never a township road; stating that he never worked on it. Robbins said that County Engineer Ortman is looking for records regarding the culvert replacement by FEMA in '92. Kellough stated that Ortman had called him after speaking with Robbins asking for help.

➤ GUEST: Chief Cuckler asked the Board to approve the three (3) purchase requisitions below.

#1 All American Fire	\$1,082.29	Batteries/charger
#2 Myers Electric	\$760	Wire new washer/dryer (BWC grant)
#3 FTS Fire Training Structures	\$2700	40' steel cargo container to store pump/tank off brush truck that was sold. Board discussed using the lean-to structure at the garage for storage instead. Discuss further at January 2021 meeting.

Motion by Gary Hopkins, seconded by Larry Kellough to approve two (2) of the purchase req. and table the 3rd one for the January meeting.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

HUNTINGTON TOWNSHIP REGULAR MEETING
DECEMBER 8, 2020

FO Snyder shared that the Township had received \$24,960.38 in the redistribution of COVID funding. Chief Cuckler already had plans to encumber some of the money and asked the Board to approve 3 purchase reqs, as follows:

#1 Chillicothe SS Printing	\$2200	2 nd set tee shirts/hoodies
#2 Galls	\$1200	2 nd set of uniform pants
#3 Fire Safety Services	\$7,500	2 nd set of boots, hoods, and helmets

Motion by Gary Hopkins, seconded by Larry Kellough to approve all three (3) of the purchase reqs.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

Motion by John Cottrill, second by Gary Hopkins to set the 2021 Reorganization Meeting for Thursday, January 14, 2021 at 5:30 at the Fire House. This meeting is on a Thursday for the benefit of Trustee Cottrill.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

Motion by Gary Hopkins, second by John Cottrill, to allow Fiscal Officer Robin Snyder to request amendments to the Township's Revenue Certification and changes to Appropriations on file with the County Auditor as necessary to close business for 2020.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

Motion by Gary Hopkins, second by John Cottrill, to approve 2021 temporary appropriations as attached and discussed at the September meeting. These temporary appropriations will be made permanent at the January 2021 Reorganization meeting.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

HUNTINGTON TOWNSHIP REGULAR MEETING
DECEMBER 8, 2020

Trustee Hopkins continued to express his concern and frustration with the amount of mutual aid calls for which our Township is responding. A resident confront Hopkins, asking why our squad was at Bristol Village in Waverly, and what would happen if one of our residents needed help. Solutions brainstormed: 1) One squad must always be available for the township. Meaning, both squads cannot be outside Huntington Township at the same time. 2) Establish boundaries and control internally where we will and will not respond. Chief Cuckler will have a boundary proposal for the January 2021 meeting.

The trustees discussed providing safety equipment for our two part-time road crew employees.

Motion by Gary Hopkins, second by Larry Kellough, to supply safety equipment for our part-time road crew employees.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

Health Insurance Resolution

On the 8th day of December, 2020, and effective January 1, 2021, the Township of Huntington, County of Ross, State of Ohio, hereby adopts, ratifies, and resolves that Huntington Township will, upon proof of health insurance and proof of cost, issue reimbursement under ORC 505.601 for the out of pocket cost of the trustees', fiscal officer's, and full time employees' individual health care premiums subject to the following:

- 1) Reimbursement shall be uniformly offered to all employees, trustees, and the fiscal officer subject to eligibility.
- 2) The Township will reimburse up to, but not more than, \$4,950 per employee, for a year, for a single health insurance premium, or \$412.50 per month.
- 3) This reimbursement is not taxable and will not be on a paycheck, but rather a payables check.
- 4) Proof of payment of premium must be provided every month. If proof is not provided, the person is presumed ineligible.
- 5) The individual policy must be Affordable Care Act (ACA) compliant. It is the employee's responsibility to ensure ACA compliancy.
- 6) Solely limited to health care premiums.
- 7) Out of pocket medical expenses cannot be reimbursed.

Motion: Gary Hopkins
Second: Larry Kellough

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

HUNTINGTON TOWNSHIP REGULAR MEETING
DECEMBER 8, 2020

- FO Snyder asked the Board to approve a 2% pay increase for the Road Crew, the paid part-time crew, as well as the Full-time EMS crew.

Motion by John Cottrill, seconded by Gary Hopkins to approve a 2% pay increase effective with the January 15, 2021 pay date for the pay period December 28, 2020 – January 10, 2021.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

FO Snyder asked the Board to approve the following certifications, re-allocations, and re-appropriations to Township funds:

Coronavirus Relief Fund

1. Please certify \$24,960.38 into 2272.511.0000 Federal Funds. (redistribution)
 - a. Appropriate \$24,960.38 into 2272.290.420 Operating Supplies
2. Certify \$41.28 earned in interest in 2272.701.0000
 - a. Appropriate \$41.28 into 2272.290.420 Operating Supplies

Road and Bridge Fund

1. Please certify \$12,500 into 2031.892.0000 Other Misc Non-Op (Vehicle Sale)
 - a. Appropriate \$12,500 into 2031.330.323 Repairs & Maint

Fire Fund - EMS Billing Receipts

1. Certify \$20,000 into 2111.299.0000 Other – Charges for Services for additional EMS billing receipts
 - a. Appropriate \$10,000 into 2111.220.323 Repairs & Maint and \$10,000 into 2111.230.420 Operating supplies
2. Certify \$16,000 into 2111.892.0000 Other Misc Non-Op (Vehicles Sales)
 - a. Appropriate \$8,000 into 2111.230.323 Repairs & Maint and \$8,000 into 2111.230.420 Operating supplies

SAFER Grant FEMA Fund

1. Please certify \$1,039.55 into 2901.511.0000 Federal Funds
 - a. Appropriate \$1,039.55 into 2901.230.599 Other-Other Expenses

Re-Appropriations

1. FD payroll - \$11,000 from other accounts to the payroll account
2. R&B OPERS - \$988 – from other account to OPERS account
3. EO Payroll - \$2 – from other account to EO payroll account
4. FD OP&F - 3,133.86 – from other accounts to OP&F account
5. Cemetery wages - \$326.70 – from other accounts to payroll account
6. FD SS - \$1600 – from other accounts to SS account
7. Tax Collection Expense - \$273.32 - from other accounts to tax collection fees

HUNTINGTON TOWNSHIP REGULAR MEETING
DECEMBER 8, 2020

Motion by Gary Hopkins, second by John Cottrill, to approve the certifications, appropriations, and re-appropriations as laid out above.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

FO Snyder informed the Board that Ross County Prosecutor Jeff Marks sent his opinions on the two questions forwarded to him on behalf of the Board. Those opinions were received the afternoon of the meeting, therefore, discussion will be tabled until January.

- 1) Requiring EMT-A certification for current full-time employees.
- 2) Required steps to lower speed limits on Township roads.

General items under discussion:

- November 2020 Run Statistics: 80 total calls of which 69 were EMS for which we answered 68. 11 were fire calls and we answered 100% of those. Gave 19 mutual aid and received 4. On track for a record year.
- Our older squad was involved in an accident. The squad went airborne. It is at Burgess Ambulance in Loudonville for inspection. The adjuster, Patty Debrowski of Hylant, will see it there and offer a settlement. Our driver was not cited. Concerned about how long we will be without a 2nd squad. Cuckler will ask the Ross County Association about renting one of theirs for an agreed upon amount. Our policy allows up to \$1000 to lease/rent a replacement squad, up to \$20,00 total.
- Trustee Hopkins discussed the dead tree situation with Jim Cook of 1040 Liberty Hill Rd. The electric company will not cut it, and it is too big for our Road crew. He intends to contact Paul Corcoran of the city of Chillicothe for assistance.
- The Board was expecting Dwayne Seeling of Water's Edge to appear to discuss making 96 miles of Paint Creek a scenic waterway. Requires a township resolution for the sections which travel through Huntington Twp. Hopkins will talk to Mike Hirsh to see how they feel about it since they use water from the creek for their fruit farm. Snyder will obtain the resolution approved by Scioto Twp. Cottrill will find out more information from Seeling since he did not make it to the meeting.
- Chief Cuckler asked the Board to make it mandatory for future full-time hires to the emergency crew to be certified as an EMT-Advanced in addition to the fire certifications. He also requested that current full-time employees be given one year to obtain the EMT-A certification. FO Snyder was concerned with the legality of the second part of that recommendation since that particular clause was not in the employment contract signed by Oates, Cuckler, and Pauley. She will consult with County Prosecutor Jeff Marks.
- FO Snyder shared that the credit card application had been approved, but the cards had not yet been received. Once received, each elected official must read the policy and sign. Signature page needs returned to Snyder.
- FO Snyder announced that the Ross County Township Association Christmas Dinner had been canceled.

HUNTINGTON TOWNSHIP REGULAR MEETING
DECEMBER 8, 2020

- The Board discussed Trustee Cottrill's request to have his health insurance premiums reimbursed by the Township. At the end of the discussion he withdrew his request.

Motion by John Cottrill, second by Gary Hopkins, to adjourn the meeting at 7:15 P.M.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

ATTESTED:

President

Vice President

Member

Fiscal Officer