

HUNTINGTON TOWNSHIP REGULAR MEETING
DECEMBER 8, 2021

President Gary Hopkins called the December 8, 2021 meeting to order at 5:30 P.M. at the Fire House.

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| Roll Call: | Gary Hopkins | Present |
| | Larry Kellough | Present |
| | John Cottrill | Present |

Motion by Gary Hopkins, second by Larry Kellough, to approve the November 2021 Regular Meeting minutes.

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| Vote: | Gary Hopkins | Yes |
| | Larry Kellough | Yes |
| | John Cottrill | Yes |

Motion by John Cottrill, second by Gary Hopkins to approve payment of the November 2021 bills.

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

GUEST: Larry Cuckler, Fire Chief, approached the Board to ask for approval of one (1) purchase requisition, as follows:

#1 Buckeye Fire Apparatus \$4,216.75 NFPA inspections and service on 2 engines, tanker, rescue truck, 2 squads.

Motion by Gary Hopkins, second by Larry Kellough to approve the one (1) purchase requisition.

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| Vote: | Gary Hopkins | Yes |
| | Larry Kellough | Yes |
| | Gary Hopkins | Yes |

➤ **Chief Cuckler** asked the Board to hire Paul Holbrook to the paid, part-time crew. He is an EMT-B/FF2 and will earn \$11.56/hr. He also works with Pickaway EMS.

Motion by Gary Hopkins, second by John Cottrill to hire Holbrook to the part-time crew as recommended by Chief Cuckler.

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| Vote: | Gary Hopkins | Yes |
| | John Cottrill | Yes |
| | Larry Kellough | Yes |

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- **Chief Cuckler** asked the Board to sign a mutual aid agreement with CEMS of Ohio dba as MedCare Ambulance for Pike County. The Board declined to sign this agreement March of 2021, but thought differently this time.

Motion by Gary Hopkins, second by John Cottrill to enter into an agreement for mutual aid services with CEMS of Ohio dba as MedCare Ambulance for service in Pike County. Effective 12/1/2021, this agreement is an “evergreen”, which means it is effect until one of the parties revokes the agreement and withdraws

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| Vote: | Gary Hopkins | Yes |
| | John Cottrill | Yes |
| | Larry Kellough | Yes |

The Board discussed premium pay under the American Rescue Plan for our road crew. FO Snyder reminded the Board that Prosecutor Marks did advise the Board that the motion needed to include that the employees a) physically handled equipment and items that were touched and handled by others, b) performed in person work, and c) interacted with others while at work.

Motion by Gary Hopkins, second by John Cottrill to pay premium pay of \$3/hour for each hour worked from 3/17/2020 – 12/31/2020. Notation that Terry Wilt would not be eligible until he returned from his leave due to a worker’s comp claim.

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| Vote: | Gary Hopkins | Yes |
| | John Cottrill | Yes |
| | Larry Kellough | Yes |

Trustee Cottrill discussed the difficulty experienced in finding at home COVID test kits. He did find a place which had 2 packs of 50 each for \$1,509.50.

Motion by John Cottrill, second by Gary Hopkins to purchase 200 tests for about \$3100.

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

At 6:10 Chief Cuckler requested that the Board move into Executive Session to discuss a personnel matter.

Motion by John Cottrill, second by Gary Hopkins to move to Executive Session.

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

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FO Snyder took roll call at 6:25 to resume the meeting:

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| Gary Hopkins | Present |
| John Cottrill | Present |
| Larry Kellough | Present |

Chief Cuckler asked the Board to accept Rob Grooms resignation as the Assistant EMS Chief for the Fire Department. (Grooms will still be a part-time employee of the Township).

Motion by Gary Hopkins, second by John Cottrill to accept the resignation of Rob Grooms as Assistant EMS Chief for the Fire Department.

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| Vote: | Gary Hopkins | Yes |
| | John Cottrill | Yes |
| | Larry Kellough | Yes |

GUEST: Dillon Throckmorton of Seelig Land attended the meeting to continue the discussion regarding Seelig Lane, how he believes the road has shifted, and now sits right at the edge of his property. The Township ditched along the road, and he has stated that ditch is on his property. He has stated that he wants the road moved back to the center of the right-a-way. There are clearly marked pins, and middle of the road pins, that show the shifting over time. Deric Cox of the County Engineer's office, did a survey of those middle of the road pins on Seelig. Ross County Engineer Charles Ortman, Trustee John Cottrill, and Throckmorton met in that area the previous day to discuss options. There was mention of a gentleman's agreement. Trustee Hopkins said that the township cannot move the road. Ortman shared that if we move the road, we would be setting a precedent for the entire county. There was discussion regarding Mary Easterday's concrete driveway, how it does not touch the road. There was mention of pipe and catch basins, as well as doing nothing for now until the weather is better. Hopkins offered ideas about how to resolve the issue by fixing the road, putting it back in the center of the right-a-way, and making the road gravel again. He discussed the idea of scarfar (?) or digging down to take off the existing road, then building up the shifted road with gravel. Throckmorton cut a ditch to his creek which fixed the problem of water running down the road. Randy Wilson's land would be impacted across the road if we move the road. It was suggested that the Township go 53 yards, place 160 ft of pipe. Ortman offered to help with the resources if the prosecutor would approve it. Hopkins stated that Ortman called him to ask what could be done for closure with Throckmorton. After all the discussion, no decisions were made. Hopkins said the trustees could talk to Ortman at the County Christmas dinner the next night.

Motion by John Cottrill, second by Gary Hopkins to set the 2022 Reorganization Meeting for Tuesday, January 11, 2022 at 5:30 at the Fire House.

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

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Motion by John Cottrill, second by Gary Hopkins to set all 2022 meetings for the second Tuesday of each month at 5:30 PM at the Fire House.

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

Motion by Gary Hopkins, second by John Cottrill, to allow Fiscal Officer Robin Snyder to request amendments to the Township's Revenue Certification and changes to Appropriations on file with the County Auditor as necessary to close business for 2021.

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| Vote: | Gary Hopkins | Yes |
| | John Cottrill | Yes |
| | Larry Kellough | Yes |

Motion by Gary Hopkins, second by John Cottrill, to approve 2022 temporary appropriations as attached and discussed at the September meeting. These temporary appropriations will be made permanent at the January 2022 Reorganization meeting.

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| Vote: | Gary Hopkins | Yes |
| | John Cottrill | Yes |
| | Larry Kellough | Yes |

➤ **FO Snyder asked the Board to approve** a 2% pay increase for the Road Crew, the paid part-time crew, as well as the Full-time EMS crew.

Motion by Gary Hopkins, seconded by Larry Kellough to approve a 2% pay increase effective with the January 14, 2022 pay date for the pay period December 27, 2021 – January 9, 2022.

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| Vote: | Gary Hopkins | Yes |
| | Larry Kellough | Yes |
| | John Cottrill | Yes |

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Health Insurance Resolution

On the 8th day of December, 2021, and effective January 1, 2022, the Township of Huntington, County of Ross, State of Ohio, hereby adopts, ratifies, and resolves that Huntington Township will, upon proof of health insurance and proof of cost, issue reimbursement under ORC 505.601 for the out of pocket cost of the trustees', fiscal officer's, and full time employees' individual health care premiums subject to the following:

- 1) Reimbursement shall be uniformly offered to all employees, trustees, and the fiscal officer subject to eligibility.
- 2) The Township will reimburse up to, but not more than, \$6,150 per employee, for a year, for their health insurance premium, or \$512.50 per month.
- 3) This reimbursement is not taxable and will not be on a paycheck, but rather a payables check.
- 4) Proof of payment of premium must be provided every month. If proof is not provided, the person is presumed ineligible.
- 5) The individual policy must be Affordable Care Act (ACA) compliant. It is the employee's responsibility to ensure ACA compliancy.
- 6) Solely limited to health care premiums.
- 7) Out of pocket medical expenses cannot be reimbursed.

Motion: Gary Hopkins
Second: Larry Kellough

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| Vote: | Gary Hopkins | Yes |
| | Larry Kellough | Yes |
| | John Cottrill | Yes |

➤ **FO Snyder asked the Board to review and approve** the list of paid holidays for 2022.

Motion by John Cottrill, second by Gary Hopkins to approve the list of paid holidays as presented, unchanged.

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| Vote: | John Cottrill | Yes |
| | Gary Hopkins | Yes |
| | Larry Kellough | Yes |

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FO Snyder asked the Board to approve the following certifications, appropriations, and reappropriation:

Fire Fund:

- Please certify \$20,000 into 2111-299.0000 other – Charges for Services
 - a. This resource is from strong EMS collections.
- Appropriate:
 - a. \$5,000.00 into 2111.220.323 Repairs & Maint
 - b. \$5,000 into 2111.220.420 Operating Supplies
 - c. \$10,000 into 2111.230.420 Operating Supplies
- The American Rescue Plan funding was previously certified in September, but now I need to appropriate and use some of that money. Appropriate as follows:
 - a. \$44,000 into 2273.230.190 Other Salaries (EMS)
 - b. \$5,200 into 2273.230.215 OP&F
 - c. \$1,400 into 2273.230.212 Social Security
 - d. \$55 into 2273.230.211 OPERS
 - e. \$700 into 2273.230.213 Medicare
 - f. \$13,200 into 2273.290.190 Other Salaries (Road)
 - g. \$3,200 into 2273.290.211 OPERS
 - h. \$200 into 2273.290.213 Medicare

Local Public Works Commission Fund 4401:

1. Please certify \$1,250 into the local public works commission fund into 4401-538-0000:
 2. Appropriate \$1,250 into 4401-590-420 Operating Supplies
- Reappropriation:
 - \$300 from 2111.230.212 to 2111.230.211 OPERS
 - \$3,866.11 from 2111.230.190 to 2111.230.215 OP&F
 - \$1200 from 2031.330.382 to 2031.3303211 OPERS

Motion by Larry Kellough, seconded by Gary Hopkins to approve the certifications, appropriations, and reappropriation as discussed above.

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| Vote: | Larry Kellough | Yes |
| | Gary Hopkins | Yes |
| | John Cottrill | Yes |

General items under discussion:

- November 2021 Run Statistics: 64 total calls of which 58 were EMS for which we answered 58. 6 were fire calls and we answered 100% of those. Gave 21 mutual aid and received 0.
- Chief Cuckler gave the Ohio Health Medical Director Agreement that was approved in November to the Board for signature. The annual fee will be \$2,160. It is an evergreen agreement, which means it will renew automatically.
- The Board continued the discussion of how to use the ARPF money. Brief discussion about financially helping local organizations who provide food to residents of the Township. No decisions were made at this time.

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- FO Snyder reminded the Board that in 2022 the newly elected officials will receive a 5.25% raise to compensate for the past 3 years with no raise. The existing elected officials will receive a 1.75% raise.
- FO Snyder reminded the Board of the RCTA Christmas dinner, and that Hopkins and Kellough would be sworn in, on 12/9.
- Chief Cuckler shared that the DVR box at the station has failed. Trustee Hopkins suggested that they might be able to use the VFP box from the garage.

Motion by Gary Hopkins, second by Larry Kellough to adjourn the meeting at 6:55 P.M.

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| Vote: | Gary Hopkins | Yes |
| | Larry Kellough | Yes |
| | John Cottrill | Yes |

ATTESTED:

President

Vice President

Member

Fiscal Officer