

HUNTINGTON TOWNSHIP TRUSTEES REGULAR MEETING  
DECEMBER 11, 2019

President Daniel Mathuews called the December 11, 2019 meeting to order at 5:30 P.M. at the Township Fire House.

Roll Call:                 Daniel Mathuews     Present  
                               Gary Hopkins         Present  
                               Larry Kellough        Present

**Motion** by Daniel Mathuews, seconded by Gary Hopkins, to approve the Regular November 2019 minutes.

Vote:                     Daniel Mathuews     Yes  
                               Gary Hopkins         Yes  
                               Larry Kellough        Yes

**Motion** by Daniel Mathuews, seconded by Gary Hopkins, to approve payment of November 2019 bills.

Vote:                     Daniel Mathuews     Yes  
                               Gary Hopkins         Yes  
                               Larry Kellough        Yes

**GUEST:** Bruce Pauley, representing the Huntington Township Fire Dept. Association, provided the Board with the new officers for 2020, as follows:

President	Bruce Pauley
Vice President	Korey Pauley
Secretary	Lauren Grooms
Treasurer	Crissy Stansberry
Trustees	Joe Wilt; Michael Grooms; Bill Malone

**GUEST:** Larry Cuckler, Fire Chief, approached the Board to ask for approval of four (4) purchase requisitions, as follows:

#1 Jack's Tires	\$805.06	2 new snow tires
#2 Public Safety Srvs Oaks	\$450	Fire Officer's training - R Grooms
#3 Jones Frame Springs	\$150	Review
#4 Breathing Air cylinders	\$2400	5 cylinders

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**Motion** by Larry Kellough, seconded by Daniel Mathuews to approve the above purchase requisition.

Vote:	Larry Kellough	Yes
	Daniel Mathuews	Yes
	Gary Hopkins	Yes

**Motion** by Gary Hopkins, second by Larry Kellough to set the 2020 Reorganization Meeting for January 15, 2020 at 5:30 at the Fire House. This meeting date is the 3<sup>rd</sup> week of January in order to give FO Snyder more time to complete year-end/new year tasks. FO Snyder will place the public notice in the Gazette.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	Daniel Mathuews	Yes

**Motion** by Gary Hopkins, second by Larry Kellough, to allow Fiscal Officer Robin Snyder to request amendments to the Township's Revenue Certification and changes to Appropriations on file with the County Auditor as necessary to close business for 2019.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	Daniel Mathuews	Yes

**Motion** by Gary Hopkins, second by Larry Kellough, to approve temporary appropriations as attached for 2020 as discussed at the September meeting. These temporary appropriations will be made permanent at the January 2020 Reorganization meeting.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	Daniel Mathuews	Yes

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**FO Snyder asked the Board to approve the following certifications and appropriations to amend the Official Certificate of Estimated Resources and Appropriations.**

**SAFER Fund**

1. Please certify \$352.46 into revenue account 2901-511-0000 Federal Funds. This amount is the excess funding we received in 2019 above my estimate for the SAFER grant we were awarded from FEMA. The grant is a reimbursing grant, meaning we spend the money in the fire fund (2111) and then submit for reimbursement.
2. Appropriate this additional funding as follows:
  - a. \$352.46 into 2901-230-599-0000

**Payroll tax fundings:**

1. \$550 from 2021.330.420 Operating supplies to 2021.330.211 OPERS
2. \$500 from 2111.220.215 OPF to 2111.230.213 Medicare
3. \$1 from 1000.110.213 OPERS to 1000.110.211 Medicare
4. \$400 from 2111.220.215 OPF to 2111.230.230 Workers comp
5. \$36 from 2111.230.190 Other Salaries to 2111.230.211 OPERS

**Workers' Comp Reallocation**

1. \$769 from 1000.110.312 Auditing Services to 1000.110.230 Workers' Comp
2. \$1,459 from 2031.330.323 Repairs & Maint to 2031.330.230 Workers' Comp
3. \$3,747 from 2111.220.420 Operating Supplies to 2111.230.230 Workers' Comp

**Motion** by Gary Hopkins, seconded by Daniel Mathuews to approve the amendments to the official certificate of estimated resources as discussed above.

Vote:	Gary Hopkins	Yes
	Daniel Mathuews	Yes
	Larry Kellough	Yes

**Health Insurance Resolution**

On the 11<sup>th</sup> day of December, 2019, and effective January 1, 2020, the Township of Huntington, County of Ross, State of Ohio, hereby adopts, ratifies, and resolves that Huntington Township will, upon proof of health insurance and proof of cost, issue reimbursement under ORC 505.601 for the out of pocket cost of the trustees', fiscal officer's, and full time employees' individual health care premiums subject to the following:

- 1) Reimbursement shall be uniformly offered to all employees, trustees, and the fiscal officer subject to eligibility.
- 2) The Township will reimburse up to, but not more than, \$4,950 per employee, for a year, for a single health insurance premium, or \$412.50 per month.
- 3) This reimbursement is not taxable and will not be on a paycheck, but rather a payables check.
- 4) Proof of payment of premium must be provided every month. If proof is not provided, the person is presumed ineligible.
- 5) The individual policy must be Affordable Care Act (ACA) compliant. It is the employee's responsibility to ensure ACA compliancy.
- 6) Solely limited to health care premiums.
- 7) Out of pocket medical expenses cannot be reimbursed.

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**Motion:** Daniel Mathuews  
**Second:** Gary Hopkins

**Vote:** Daniel Mathuews Yes  
Gary Hopkins Yes  
Larry Kellough Yes

- Chief Cuckler asked the Board to approve the application of Kenton Lovely, of Sullivan Road, to the Volunteer Fire Crew; he has no certifications yet, but plans to take the Level 1 training.

**Motion** by Larry Kellough, seconded by Gary Hopkins to approve the application of Kenton Lovely to the Volunteer Fire Department.

**Vote:** Larry Kellough Yes  
Gary Hopkins Yes  
Daniel Mathuews Yes

- Chief Cuckler asked the Board to approve the dismiss Bruce Stout from the volunteer fire department, and to bill him for the EMT Training the Township paid for of \$1,550, but he was unable to complete the requirements. We do have a signed training contract.

**Motion** by Gary Hopkins, seconded by Daniel Mathuews to approve the dismissal of Stout.

**Vote:** Gary Hopkins Yes  
Daniel Mathuews Yes  
Larry Kellough Yes

- Chief Cuckler asked the Board to hire Tyler Fellure, an EMT-B and FF2 to the paid part-time crew at \$11/hour. He will begin the first of 2020.

**Motion** by Gary Hopkins, seconded by Larry Kellough to hire Fellure to the paid part-time crew at \$11/hour.

**Vote:** Gary Hopkins Yes  
Larry Kellough Yes  
Daniel Mathuews Yes

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- FO Snyder asked the Board to permit vacation carry-over this year only for the 3 full-time emergency responders since it has only been 9 months since the positions were hired. She also asked the Board to approve ongoing an elective vacation payout of up to 80 hours a year, but only paid over 2 times a year, to the full-time emergency responders.

**Motion** by Gary Hopkins, seconded by Larry Kellough to approve 1) a vacation carry over this year only for the 3 full time emergency responders, and b) to permit an 80-hour vacation payout, spread over two times a year.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	Daniel Mathuews	Yes

- FO Snyder asked the Board to approve a 3% pay increase for the Road Crew, the paid part-time crew, as well as the full-time crew.

**Motion** by Gary Hopkins, seconded by Larry Kellough to approve a 3% pay increase effective with the January 17, 2020 pay date for the pay period December 30, 2019 – January 12, 2019.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	Daniel Mathuews	Yes

- Chief Cuckler asked the Board to accept the resignation of Cassie Cahill from the Fire Department Secretary position.

**Motion** by Gary Hopkins, seconded by Daniel Mathuews to accept Cahill's resignation.

Vote:	Gary Hopkins	Yes
	Daniel Mathuews	Yes
	Larry Kellough	Yes

In the interim, the plan is for Tristen Carter to schedule the crews and for Chief Cuckler to create new time cards and summarize the old ones for FO Snyder. Carter/Cuckler asked to assume these tasks for the next 4 months before we look at hiring a new position.

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- Chief Cuckler discussed with the Board an opportunity through Ohio Health Grant Hospital to provide paramedic school for our 3 full time emergency responders. The prerequisites are an entry exam that costs \$20 and an online course that costs \$225. Once both are successfully completed, the person may be enrolled in Paramedic School. It is the recommendation that we offer the opportunity based upon the order the full-time people were hired. Brad Oates is not interested, so the opportunity would be offered to Korey Pauley. We would provide a department vehicle and gas in order for the student to attend school. School begins in the March/April 2020 timeframe.

**Motion** by Daniel Mathuews, seconded by Gary Hopkins to approve this school, the selection of Korey Pauley to attend, and to use a department vehicle and gas. The Township would pay for this training.

Vote:	Daniel Mathuews	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

General items under discussion:

- November 2019 Run Statistics: 90 total calls of which 81 were EMS for which we answered 79. 9 were fire calls and we answered 100% of those. We responded to 18 mutual aid and received 2.
- #920 – big spend coming at Cutright’s Total Maintenance. Heads are cracked and needs new ones, among other issues.
- On 12/16 at 6:00PM, the manufacturer will offer training on our new power cot, which we obtained via a BWC grant.
- This is Dan Mathuews last meeting representing the Township; we appreciate his service of 12 years.

**Motion** by Daniel Mathuews, second by Larry Kellough, to adjourn the meeting at 6:40 P.M.

Vote:	Daniel Mathuews	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

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ATTESTED:

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President

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Vice President

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Member

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Fiscal Officer