

HUNTINGTON TOWNSHIP TRUSTEES REGULAR MEETING  
AUGUST 9, 2017

Vice President Gary Hopkins called the August 9, 2017 meeting to order at 5:32 P.M. at the Township Firehouse.

Roll Call:	Daniel Mathuews	Absent
	Gary Hopkins	Present
	Larry Kellough	Present

**Motion** by Larry Kellough, second by Gary Hopkins, to approve the July 2017 meeting minutes.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes

**Motion** by Gary Hopkins, second by Larry Kellough, to approve payment of July 2017 bills.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes

**GUEST:** Tristen Carter, Assistant Fire Chief, approached the Board to ask for approval of five (5) purchase requisitions, as follows:

#1 AKM	\$983	Repairs at Firehouse – Boots on roof
#2 C&J Electric	\$1,450	Repair on exterior lights at Firehouse
#3 ESO	\$2495	annual support on laptop software
#4 Quality Trophy & Engr	\$75	100 helmet tags
#5 Sams Club	\$119.98	toner cartridges

**Motion** by Larry Kellough, second by Gary Hopkins, to approve all 5 purchase requisitions as presented by Chief Cuckler.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes

➤ Carter asked the Board to approve the demotion of Steve Tippie from Lieutenant to Fire Fighter due to lack of participation.

**Motion** by Gary Hopkins, second by Larry Kellough, to approve the Tippie demotion noted above.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes

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- Carter, Cassie Noble, and Rob Grooms presented an updated training policy for the Board to consider. The Board will review the policy and discuss it further at the September 12, 2017 meeting.
- Carter asked the Board to consider permitting the EMS Officers to take on-call weekend duty for the 12-hour period currently not covered by the paid crew (7 pm to 7 am) on an alternating basis. The officer on call would be permitted to take the pick-up truck home for the 12-hour coverage period. There will be no EMS drugs or tools permitted on the pick-up truck and they would like to have door magnets that state that the truck is for an on duty EMS Officer. The officer would be paid for any fire/ems runs in which they participate.

**Motion** by Gary Hopkins, second by Larry Kellough, to approve the EMS Officer weekend duty program as described above.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes

- FO Snyder informed the Board that the Auditor of State's office and donated her old computer to the Township. Trustee Hopkins asked if it could be given to the Fire Department; the correct answer is yes.

**Motion** by Gary Hopkins, second by Larry Kellough, to donate the computer to the Fire Department secretary Cassie Noble.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes

- FO Snyder asked the Board to set a rule regarding how many infants may be buried in the same burial plot and how many cremains.

**Motion** by Gary Hopkins, second by Larry Kellough, to approve a rule that 2 infants may be buried in one burial plot and 2 cremains may be buried in one burial plot.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes

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➤ FO Snyder asked the Board to approve the following reallocations of appropriations:

<b>From</b>	<b>To</b>	<b>Amount</b>
2011.330.323 Repairs & Maint	2011.330.740 Machinery & Eq	\$5,000
2011.330.420 Operating Supplies	2011.330.740 Machinery & Eq	\$15,000
2111.230.230 EMS Workers' Comp	2111.220.314 Tax Collection Fees	\$1,639.51

**Motion** by Gary Hopkins, second by Larry Kellough, to approve the above listed reallocations of appropriations.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes

General items under discussion:

- Run stats for July: 46 EMS, 9 Fire; we gave 9 over to private services
- Surplused tires/rims from new tractor will be sold to Tom Benner for his best price.
- The new Kubota tractor and the new mower/trimmer need to be added to our insurance policy and inventory listing.
- FD Secretary Cassie Noble requested 2016 time cards for the paid crew in order to begin compiling volunteer runs that need to be paid. Discussion centered around the possibility of a time capture system based upon scans, not time card punches.
- Prosecutor Schmidt has not yet responded to our request for an opinion on an appropriate schedule for the paid crew. FO Snyder will follow up.
- FO Snyder reminded and shared the Board of the approved Indigent Burial Policy that had previously been adopted by the Board.

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**Motion** by Larry Kellough, second by Gary Hopkins, to adjourn the meeting at 6:35 P.M.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes

ATTESTED:

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President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Fiscal Officer