

HUNTINGTON TOWNSHIP SPECIAL MEETING
APRIL 8, 2020

President Gary Hopkins called the April 8, 2020 meeting to order at 12:04 P.M. at the Fire House.

Roll Call:	Gary Hopkins	Present
	Larry Kellough	Present
	John Cottrill	Present

Motion by Larry Kellough, second by Gary Hopkins, to approve the Regular March 2020 minutes.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes
	John Cottrill	Yes

Motion by Larry Kellough, second by John Cottrill, to approve the Special March 2020 minutes.

Vote:	Larry Kellough	Yes
	John Cottrill	Yes
	Gary Hopkins	Yes

Motion by Gary Hopkins, second by Larry Kellough, to approve payment of March 2020 bills.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

SPECIAL NOTE: The Board conducted the meeting using Facebook Live; some guests joined, by no one asked a question or had a comment. Our world is in the midst of a pandemic due to COVID-19, and Ohio is under a stay at home order. The Board did meet in person, but maintained 6' social distancing per guidelines. The changes in our meeting structure were publically announced.

- Chief Cuckler asked the Board to accept the retirement of Chris Butler from the Huntington Township Volunteer Fire Department. (A letter was provided to the Board.)

Motion by John Cottrill, second by Larry Kellough, to accept the retirement of Chris Butler as noted above.

Vote:	John Cottrill	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

HUNTINGTON TOWNSHIP REGULAR MEETING
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- Chief Cuckler asked the Board to approve three (3) purchase requisitions, as follows:

#1 Cutright's Total Maintenance	\$1,331.49	Repair brakes on squad/service transmission
#2 SCBA Sales & Rentals	\$1,820	5 used SCBA cylinders with MSA valves
#3 Fastenal	\$385	metal 2-door cabinet for chief's office

Motion by Gary Hopkins, seconded by Larry Kellough to approve the first 2 purchase reqs and table #3.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

- Chief Cuckler asked the Board to declare the '86 Ford F353 brush truck surplus property and sold as is. Accessories will be removed, although the light bar and siren could be sold. The tank will not be sold. The truck will be listed for sale to the highest offer. List for sale on Gov.deals and any other means. Two offers were received and opened, but the vehicle had not been declared surplus, or for sale. Dan Mathuews offered \$2,459 and John Long offered \$3,259. Trustee Hopkins will let them know that he offers will be held until the May meeting.

Motion by John Cottrill, second by Larry Kellough, declaring the '86 Ford F353 brush truck surplus and for sales. Offers will be reviewed at the May 13, 2020 meeting.

Vote:	John Cottrill	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

- Chief Cuckler discussed Squad 918 with the Board. It is a 2005 Ford E 450 chassis and a 1996 Braun box, which was rechassied by Lifestar in 2005. Once the new squad is in service, this oldest squad will be declared surplus and offered for sale. Two options for selling the squad were discussed. First, list on Fenton Fire Equipment's website. Fenton's selling fee is 10%, and they do not negotiate on our behalf, we do that ourselves. The 10% fee is only for the listing. Second, contact Brad Cosenza and list with Gov.deals. Cuckler estimates a sale of \$15,000.

Motion by John Cottrill, second by Larry Kellough, to agree with this plan, but to not declare the squad surplus yet.

Vote:	John Cottrill	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

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- Chief Cuckler discussed with the Board what he had learned regarding billing for fire calls with Fire Recovery USA LLC. Using our 2019 fire calls as a basis, he estimated a collection of \$70,986 of which Fire Recovery collects a 20% fee of \$14,198, leaving the Township with revenue of \$57,688. The homeowner's insurance receives the billing; we submit the information to Fire Recovery using the ESO software program. Trustee Hopkins stated that residents are not to be billed deductibles or any other fees. (No hard billing.) Cuckler stated that no other township in Ross County is billing for fire runs. Collections are remitted in the form of a check to the Fiscal Officer; no lockbox or direct deposit (Rates are attached to the original minutes.) The Board will review the paperwork and discuss a plan of action at the May meeting.
- The Board received one bid for the 2020 mowing of Township cemeteries and the firehouse. The bid was opened and was from Big E's Landscaping and Skid loading. Lot 1 - \$4800 and Lot 2 \$7,330 for a total of \$12,130. Big E's mowed for the Township in 2019 and the Board was satisfied with their work.

Motion by John Cottrill, second by Gary Hopkins, to award the 2020 mowing contract to Big E's Landscaping and Skid loading as detailed above.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

The Road Crew will continue to mow Huntington Township Cemetery on Liberty Hill Road.

- The Board discussed bringing the full-time Road Crew back to work April 13, 2020 since they are exempted from the stay at home order due to the "essential" nature of their work. The part-time crew will not return at this time. The work schedule of 4 – 10 hour days will begin at the same time.

Motion by John Cottrill, second by Larry Kellough to bring the two full-time employees back to work Monday, April 13, 2020 as discussed above.

Vote:	John Cottrill	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

Motion by Gary Hopkins, second by John Cottrill to go into executive session with Chief Cuckler and Assistant EMS Chief Rob Grooms to discuss Fire Department finances.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

HUNTINGTON TOWNSHIP REGULAR MEETING
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President Hopkins called the meeting back to order at 1:15PM.

Roll Call:	Gary Hopkins	Present
	Larry Kellough	Present
	John Cottrill	Present

- The trustees discussed paving Camelin Hill. Paul Cottrill of the Ross County Engineer's Office measured .67 miles of roadway and provided two estimates below. Charles Ortman, county engineer, will handle the loan from the Ross County Commissioners to Huntington Township. A \$30,000 interest free loan over 4 to 5 years. The Board discussed using next year's Issue 1 funding towards payment on the loan.

573 tons of 441 x \$68 = \$38,964.00	477 tons of 441 x \$68 = \$32,436.00
343 gallons tack x \$2.50 = \$858.00	343 gallons tack x \$2.50 = \$858.00
Total \$39,822.00	Total \$33,294.00

Motion by Larry Kellough, second by John Cottrill, to approve the estimate of \$33,294, to accept the loan from the Ross County Commissioners of \$30,000, and to pay it back within 3 years.

Vote:	Larry Kellough	Yes
	John Cottrill	Yes
	Gary Hopkins	Yes

- The Board discussed the ceiling project for the bay at the firehouse. 16 lights have been purchases from Bright Solutions for this project and are currently stored at their place of business. The project is delayed, and Tristen Carter will be asked to collect those lights and bring them to the Township garage for storage.

Motion by Gary Hopkins, second by Larry Kellough to delay the project on the ceiling over the bay at the firehouse. The Board will reconsider the project in September 2020.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

- The Board discussed maintaining 6 miles of road a year, by precinct. For 2020, the Board is considering the following roads for chip and seal work: Schaffer, Landman, Seelig, Minney Hill, Bethel, Pennington, and the last section of Happy Hollow.

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Motion by Gary Hopkins, second by Larry Kellough to move forward with the roads listed above for the 2020 chip and seal program.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

General items under discussion:

- FO Snyder passed out the results of a public records request of Union and Green Townships regarding their pay scales for their Fire and EMS crews. Attached.
- March 2020 Run Statistics: 75 total calls of which 68 were EMS for which we answered 68. 7 were fire calls and we answered 100% of those. Gave 10 mutual aid and received 4.
- Burgess sent an invoice for \$213,671 for the 2020 McCoy Miller squad mounted on a Ford F450 4x4 chassis. It is currently in Loudonville for installation of the power cot.
- The Board discussed billing from VFP for security work at the garage necessitated by an auto accident that damaged the wiring. We have received two bills, totaling \$2500, but the system is not functional. We are not paying the bills at this time until we have resolution.
- Discussed the surveys that Medicount is sending out on our behalf. A correction, the Township must pay for every survey sent, not just the surveys completed and returned. The contract is for 180 days, then after that, a 30-day notice must be given to end the service.

Motion by John Cottrill, second by Gary Hopkins, to adjourn the meeting at 1:57 P.M.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

ATTESTED:

President

Vice President

Member

Fiscal Officer