

HUNTINGTON TOWNSHIP SPECIAL MEETING  
FEBRUARY 13, 2019

President Daniel Mathuews called the February 13, 2019 meeting to order at 5:30 P.M. at the Fire House.

Roll Call:	Daniel Mathuews	Present
	Gary Hopkins	Present
	Larry Kellough	Present

**Motion** by Daniel Mathuews, seconded by Gary Hopkins, to approve the January 2019 minutes.

Vote:	Daniel Mathuews	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

**Motion** by Gary Hopkins, seconded by Larry Kellough, to approve payment of January 2019 bills.

Vote:	Daniel Mathuews	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

**GUEST: Jeff Coldiron, the Deputy Director of Pike EMS** spoke to the Board about the agency he represents, explained that in Pike County there are only two townships – Beaver and Preble – that have emergency equipment at their stations. Formerly they had an agreement with Paxton Township to provide mutual aid for a charge per transport, but that had become too expensive of an option. They do have a fully equipped first responder vehicle, and one that is kept at the Pike County Airport. He asked the Board to verbally commit to provide mutual aid to Pike EMS since he had heard that Huntington Township was not interested in providing mutual aid to them.

**Motion** by Gary Hopkins, seconded by Daniel Mathuews, to give a verbal commitment to continue providing mutual aid to Pike County EMS.

Vote:	Gary Hopkins	Yes
	Daniel Mathuews	Yes
	Larry Kellough	Yes

**GUEST: Bruce Pauley, representing the Boy Scouts Explorer Program** provided an update to the Board regarding our local program. Kevin Steubs and Brad Oates are the adult leaders. They have 6 new explorers committed to the program and 4 adult advisors. He discussed the start-up money needed for dues and uniforms, requesting that the Board contributed \$500 towards those fees.

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**Motion** by Daniel Mathuews, seconded by Gary Hopkins, to donate \$500 towards the Explorer Program in Huntington Township.

Vote: Daniel Mathuews Yes  
Gary Hopkins Yes  
Larry Kellough Yes

**GUEST:** Larry Cuckler, Fire Chief, approached the Board to ask for approval of four (4) purchase requisitions, as follows:

#1 Creative Sign & Awning	\$3,397	Sign on outside of Fire Station
#2 Vogelpohl	\$2,726.76	Annual inspection/repair on pumper
#3 Pickaway Ross JVS	\$1,537	Bruce Stout EMT course – he failed it
#4 Chillicothe Signs & Screen	\$436	Uniforms for paid & volunteer crew

**Motion** by Gary Hopkins, seconded by Larry Kellough to approve 1, 2 & 4 above, but table 3 for now. There is concern that we would pay for a course that the participant failed.

Vote: Gary Hopkins Yes  
Larry Kellough Yes  
Daniel Mathuews Yes

- Chief Cuckler asked the Board to approve 24/7 around the clock operations/coverage at fire station beginning March 1, 2019. We have offered all three fulltime jobs, but waiting for responses. Final decisions need to be made about how we will pay hours each pay period.

**Motion** by Gary Hopkins, seconded by Daniel Mathuews to approve 24/7 coverage at the fire station on March 1, 2019.

Vote: Gary Hopkins Yes  
Daniel Mathuews Yes  
Larry Kellough Yes

- Chief Cuckler asked the Board to create a new pay classification to our pay scale: Firefighter I or II at \$9.00 an hour. We could then hire to the part-time crew newly trained firefighters to give them experience and help us fill our schedule. The Chief and Assistant recently recruited at Hocking Technical College for just this purpose.

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**Motion** by Gary Hopkins, seconded by Larry Kellough, to create a new pay classification for Firefighter I or II for our pay scale.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	Daniel Mathuews	Yes

- Chief Cuckler asked the Board to approve hiring Garret Terry and Wendell Rossiter to the part-time crew at \$9 in the pay classification of FFII. Both are recent graduates from Hocking Technical College. They have signed employment agreements stating that if they do not become certified as EMT basics on or before June 1, 2019 they will be dismissed.

**Motion** by Daniel Mathuews, seconded by Gary Hopkins, to hire Rossiter and Terry to the part-time paid crew at \$9 an hour as FFII.

Vote:	Daniel Mathuews	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

- Chief Cuckler and the Board discussed the proper hours to pay for the full time crew at the Fire Station. FO Snyder presented what she learned from the City of Columbus and the city of Chillicothe. (That research is attached to the minutes.) There was confusion as to what would be in the best interest of everyone involve, but more importantly, in compliance with the FLSA for firefighters.

**Motion** by Gary Hopkins, seconded by Daniel Mathuews to approve paying every three pays on a schedule of 120/120/96 hours based upon actual time worked during the pay period for the 3 full time firefighter positions that were created, approved, and we are in the process of hiring. As well as approve the policies for benefits and vacation, sick, and holidays.

Vote:	Gary Hopkins	Yes
	Daniel Mathuews	Yes
	Larry Kellough	Yes

**This motion was subsequently rescinded after FO Snyder, Chief Cuckler, and Trustee Hopkins met with the Ross County Prosecutor.**

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- The Board discussed the condition of Easterday Road. Frank Beatty attended the meeting and joined in on this discussion. The hill needs to be closed due to unsafe conditions, but bus turnarounds would need to be created at the top and bottom of the hill. Trustee Hopkins will talk to Susan, who is in charge of the bus operation for Huntington Schools. Trustee Kellough will contact the county engineer regarding the procedure for closing a road. Would a 2' sewer/culvert across the road be a solution? Beatty offered his driveway for a bus turnaround at the bottom of the hill.

**Motion** by Gary Hopkins, seconded by Daniel Mathuews to temporarily close Easterday Road until the March meeting. The township will construct large sawhorses with road closed signs. The signs will be obtained from the county.

Vote:	Gary Hopkins	Yes
	Daniel Mathuews	Yes
	Larry Kellough	Yes

- The Board discussed mowing Township cemeteries. The Road Crew will mow Huntington Township Cemetery on Liberty Hill Road and the rest of the cemeteries that we maintain will be put out for bid. The successful bidder must have a Certificate of Liability and Workers' Compensation coverage. FO Snyder will draft up the document and provide it to the trustees for their review. It will then be placed in the Chillicothe Gazette and placed on the Township's website.

**Motion** by Daniel Mathuews, seconded by Larry Kellough, to approve the County Engineer's mileage certification for Huntington Township of 47.105 miles.

Vote:	Daniel Mathuews	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

**FO Snyder asked the Board to move the March 13, 2019 meeting to March 12, 2019 since she will be out of state.**

**Motion** by Gary Hopkins, seconded by Daniel Mathuews, to approve moving the March meeting to March 12, 2019.

Vote:	Gary Hopkins	Yes
	Daniel Mathuews	Yes
	Larry Kellough	Yes

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General items under discussion:

- EMS billing receipts reached an all-time high mark: \$17,999.62.
- January 2019 Run Statistics: 65 total calls of which 61 were EMS for which we answered 53 of them. 4 were fire calls and we answered 100% of those.
- FO Snyder shared that it was time for the Township's 2017-2018 Audit; the records have already been provided to the Auditor of State.
- The Board and Chief discussed the EMS meeting called by the county commissioners and the sheriff on February 28<sup>th</sup> at the Law complex at noon.
- Need full-time firefighter SOPs created for approval by the March meeting.
- Trustee Hopkins discussed road grants that are available. \$20million has been made available in Ohio. We have identified 10 roads that need work. Three townships were present at the meeting: Franklin, Twin, and Huntington.
- The Township has been taking care of the bus turn-arounds in our township for Huntington Schools.

**Motion** by Larry Kellough, seconded by Gary Hopkins, to adjourn the meeting at 7:30 P.M.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes
	Daniel Mathews	Yes

ATTESTED:

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President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Fiscal Officer