

**Huntington Township Trustees  
1111 Windy Ridge Road  
Chillicothe, Ohio 45601**

**President  
Daniel Mathuews**

**Fiscal Officer  
Robin Snyder**

**Bids are being accepted by Huntington Township for mowing and care of the Township's cemeteries for 2019. For specifications please contact Gary Hopkins at 740.804.3074 or go to our website at [huntingtontownshipohio.com](http://huntingtontownshipohio.com). Sealed bids are to be mailed to 1111 Windy Ridge Road, Chillicothe, Ohio 45601 or emailed to [huntingtontownshipohio@gmail.com](mailto:huntingtontownshipohio@gmail.com) by April 5, 2019.**

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**President**  
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**Specifications for Care of Huntington Township Cemeteries**

1. Trim limbs and clean fallen branches
2. Mowing: April through September as needed
  - a. Maximum grass height 3 – 4 inches
  - b. Bidder to furnish mower, gas, and liability insurance
3. Bidder to remove artificial flowers the first mowing of the year
4. Pay to be in six equal payments on the second Wednesday of each month, June through November
  - a. Please submit an invoice to the fiscal officer each month
  - b. Please provide fiscal office with a W-9.
  - c. You will be asked to sign a liability waiver.
5. It is necessary that all the cemeteries look nice on all holidays during the six-month period
  - a. Memorial Day, 4<sup>th</sup> of July, and Labor Day

**Lot 1 Cemeteries**

Baptist Hill Cemetery	Baptist Hill Road, Brownsville
Denver Cemetery	Denver Road
Golden Gate Cemetery	Liberty Hill Road
Seelig Cemetery	Seelig Lane
Sheets/Thomas Cemetery	Rinehart Road

I agree to the above stated job description and understand that if not adhered to my contract as the cemetery maintenance person with the Huntington Township Trustees will be declared null and void.

**MY BID IS** \_\_\_\_\_

**RETURN by April 5, 2019.**

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Robin L. Snyder, Fiscal Officer

\_\_\_\_\_  
Date

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**Lot 2 Cemeteries**

Bishop Hill Cemetery  
Johnson Cemetery  
Mt Tabor Cemetery  
Yankee Hill Cemetery

Hilsheimer's Lane  
Minney Hill Road  
Off Mt Tabor Road  
Rozelle Creek Road

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Robin L. Snyder, Fiscal Officer

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