

**Huntington Township Regular Meeting
December 13, 2022**

President Gary Hopkins called the November 8, 2022, meeting to order at 5:35PM at the Township Fire House.

Roll Call:	Gary Hopkins	Present
	John Cottrill	Present
	Larry Kellough	Absent

Motion by Gary Hopkins, second by John Cottrill to approve the November 8, 2022, meeting minutes.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes

Motion by John Cottrill, second by Gary Hopkins to approve the November 30, 2022, meeting minutes.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes

Motion by John Cottrill, second by Gary Hopkins to approve payment of the November bills.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes

Guest: Fire Chief T J Oyer addressed the Board concerning multiple items regarding the Fire Department.

1. Oyer asked the Board to approve 5 purchase requisitions, as follows:

- | | | |
|------------------------------|-----------|----------------------------|
| a. Willis & Sons | \$1619.49 | Septic Repair - ARPA |
| b. Johnson Fire Equipment | \$477.50 | Pump test for 901 & 902 |
| c. VCNB Credit Card (Amazon) | \$119.94 | Cleaning supplies |
| d. Gear Wash | \$250 | Repair Nate Cuckler's coat |
| e. O'Reilly | \$43.29 | #913 coolant leak |

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Motion by Gary Hopkins, second by John Cottrill to approve all 5 purchase requisitions.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes

- Trustee Hopkins asked the Chief Oyer for information about our squad that hit the down spouting at a residence. Oyer confirmed that FF Humphrey was driving the squad when the incident occurred. We promised that we would come back. Two of the trustees went back the next day. It is continuous spouting, about a 50' run, copper colored. A brief discussion about submitting it to our insurance dependent upon the deductible. In a similar manner, one of our employees hit a panel of the garage door on the front squad bay. The wash bay door is also bent, so 2 new panels were ordered.
- Chief Oyer asked the Board to remove two people from the volunteer crew: Matt Black and Tony Cottrill for failure to submit a SCBA FIT test.

Motion by Gary Hopkins, second by John Cottrill to remove Black and Cottrill from the Volunteer crew at the Fire Department as noted above.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes

- Chief Oyer asked the Board to terminate five people from the paid, part-time crew: Shira Newland for not submitting a BCI background check; Jeffrey Spires for not submitting a BCI background check and physical; Alexis Rinehart for not maintaining active status per SOP XIX Section 24; Kenton Lovely for not maintaining active status per SOP XIX Section 24 and not completing the SCBA fit testing; and Cassie Noble for violating Article XVII Leave of Absence as well as not maintaining active status as per SOP XIX Section 24 .

Motion by John Cottrill, second by Gary Hopkins to remove Newland, Spires, Rinehart, and Noble from the paid part-time crew at the Fire Department as noted above.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes

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5. Discussed that we were not awarded the 2021 SAFER Grant as prepared by Vickers Consulting. The next grant period opens February 2023. The AFG grant opens January 2023. We will begin checks from ODNR for fighting wild/brush fires. There is a forestry grant that is a 50/50 grant for us to consider.

Other Twp Business:

1. **Motion** by Gary Hopkins, second by John Cottrill, to allow Fiscal Officer Robin Snyder to request amendments to the Township’s Revenue Certification and changes to Appropriations on file with the County Auditor as necessary to close business for 2022.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes

2. **Motion** by Gary Hopkins, second by John Cottrill, to approve 2023 temporary appropriations as attached and discussed at the September meeting. These temporary appropriations will be made permanent at the January 2023 Reorganization meeting. The one change is that Snyder will add the revenue budget for the new additional 1 mill levy tax proceeds and appropriate that money all in salaries, retirement, and payroll taxes.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes

3. **FO Snyder asked the Board to approve** a 2% pay increase for the Road Crew, the paid part-time crew, as well as the Full-time EMS crew for 2023. Cottrill and Hopkins felt like Terry Wilt and CJ Watkins of the Road Crew should not get this raise because of the rate of pay they just received in October.

Motion by Gary Hopkins, seconded by John Cottrill to approve a 2% pay increase effective with the January 13, 2023 pay date for the pay period December 26, 2022 – January 8, 2023 to the EMTs at the Fire Department as well as Gary Hickman and Rick Magill of the Road Crew, but to table a vote on the raise for Wilt and Watkins to a future date.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes

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4. Motion by John Cottrill, second by Gary Hopkins to set the 2023 Reorganization Meeting for Tuesday, January 10, 2023 at 5:30 at the Fire House.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes

5. Health Insurance Resolution

On the 13th day of December, 2022, and effective January 1, 2023, the Township of Huntington, County of Ross, State of Ohio, hereby adopts, ratifies, and resolves that Huntington Township will, upon proof of health insurance and proof of cost, issue reimbursement under ORC 505.601 for the out of pocket cost of the trustees', fiscal officer's, and full time employees' individual health care premiums subject to the following:

- 1) Reimbursement shall be uniformly offered to all employees, trustees, and the fiscal officer subject to eligibility.
- 2) The Township will reimburse up to, but not more than, \$6,600 per employee, for a year, for their health insurance premium, or \$550.00 per month.
- 3) This reimbursement is not taxable and will not be on a paycheck, but rather a payables check.
- 4) Proof of payment of premium must be provided every month. If proof is not provided, the person is presumed ineligible.
- 5) The individual policy must be Affordable Care Act (ACA) compliant. It is the employee's responsibility to ensure ACA compliancy.
- 6) Solely limited to health care premiums.
- 7) Out of pocket medical expenses cannot be reimbursed.

Motion: Gary Hopkins

Second: John Cottrill

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes

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6. FO Snyder asked the Board to approve the following reappropriations:

Re-appropriations:

From	To	Amount	
2031.330.230	2031.330.351	\$300	Electricity
1000-110-315	1000-110-121	\$.54	Payroll funding FO
2031-330-323	2031-330-314	\$16.91	Tax Coll Expense
2041-410-360	2041-410-211	\$100	OPERS Cemetery Payroll

New Appropriation:

2273.330.420.0000 \$14,266.94 ARPA money for Road Paving Contract with County

Motion by Gary Hopkins, second by John Cottrill to approve all re-appropriations and new appropriations as listed above.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes

- 7. The Board discussed** the sewage problem at the Fire House. Someone had shut off the red light on the pump to make it appear everything was okay, when it was not. While we wait for a quote on the leech bed, we will need to get the tank pumped out on a regular basis. Korey Pauley will take care of getting that work done. It appears we will need 2 new pumps at an estimate of \$970 apiece.
- 8. The Board also discussed** wiring a plow o the FD truck so that they could plow their own lot. In addition, there was discussion of placing a salt spreader with a 2" Reese hitch. Chief will look at obtaining a salt spreader. Could be around \$1500.
- 9. Chief Oyer provided the Board with a list of FD Inspections and Preventative Maintenance.** Snyder will add estimated expenses to those items. She also asked that annual software fees like to ESO and Aladtec be included on the list because they are costly. Oyer will add in the name of the vendor who usually provides the services on the list.

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Other Items:

- Remember to address T J Oyer's selection as fire chief in our January meeting. He was appointed for 6 months.
- Oyer shared that we had received 120 calls of which 98 were EMS and 22 fire. We received mutual aid 14 times and gave it 34 times.
- Huntington Township's first fire chief, Marlin Easterday, passed away. His funeral will be a Haller Funeral Home on December 12th, and we will provide a truck to honor his service to our township.
- The Association announced the Department's Christmas Dinner on December 17 at the Fire Station, catered by Beast and Bottle. An invitation was given to the elected officials.
- Snyder asked how the Santa breakfast went. The answer was that it was not well attended.
- The County replaced a culvert on Hartwood Road; we will be billed for that work.
- Cottrill met with the Reisinger family on Baptist Hill Road to help them with their driveway culvert replacement.
- The Twp 2019 Dump Truck is out for repair at Ace Trucking. Estimate is \$3,000.
- Cottrill provided an update on the DMM Grant for the cemetery – Kyle Bowles has committed to have the cement work done by March.
- Snyder shared that she met the new County Auditor, Jeff Lehner, and that he is keeping the top two employees Jerry Uhrig and Lucy Thomas.
- Elected Officials were authorized a 1.75% pay increase by the State Legislature: Trustees 1.1.2023, FO 4.1.2023.

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Motion by John Cottrill, second by Gary Hopkins to adjourn the meeting at 7:10PM.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes

ATTESTED:

President

Vice President

Member

Fiscal Officer