

**Huntington Township Regular Meeting
November 8, 2022**

President Gary Hopkins called the November 8, 2022, meeting to order at 6:00PM at the Township Fire House. (FO Snyder was late)

Roll Call:	Gary Hopkins	Present
	John Cottrill	Present
	Larry Kellough	Present

Motion by John Cottrill, second by Larry Kellough to approve the October 11, 2022, meeting minutes.

Vote:	John Cottrill	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

Motion by Larry Kellough, second by Gary Hopkins to approve the October 26, 2022, meeting minutes.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes
	John Cottrill	Yes

Motion by John Cottrill, second by Gary Hopkins to approve payment of the October bills.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

Guest: Fire Chief T J Oyer addressed the Board concerning multiple items regarding the Fire Department.

1. Oyer asked the Board to approve 5 purchase requisitions, as follows:

- | | | | |
|----|--------------------------|-----------|----------------------------|
| a. | ESO Fire Reporting | \$1415.09 | |
| b. | VCNB Credit Card (Lowes) | \$189.38 | Premixed gas for chainsaws |
| c. | VCNB Credit Card (Lowes) | \$135.95 | Pump for brush truck |
| d. | VCNB Credit Card (Lowes) | \$942.45 | Bank room flooring |
| e. | O'Reilly | \$118.89 | Pump issues |

Motion by Gary Hopkins, second by Larry Kellough to approve all 5 purchase requisitions.

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Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

2. FF Nate Cuckler asked Snyder if it is possible to get pay information at a website rather than needing to ask for her help. Snyder agreed this would be a good enhancement, but that it is not up to her, but the UAN team who are part of the AOS office. She stated that she would share the idea with her contract.
3. Chief Oyer asked the Board to move to Executive Session to discuss a personnel matter.

Motion by Gary Hopkins, second by Larry Kellough to move into executive session at 6:19PM.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

The Board returned to the regular meeting at 6:46PM. Snyder took roll call:

Roll Call:	Gary Hopkins	Present
	John Cottrill	Present
	Larry Kellough	Present

4. Chief Oyer asked the Board to approve a change that would create a requirement that annually all EMTs must complete SCBA Fit Testing in order to remain employed. He provided OSHA rules and NFPA recommendations. He gave us a list of 6 employees who have yet to submit to the testing.

Motion by Gary Hopkins, second by John Cottrill to require annual SCBA Fit Testing as a requirement of employment.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

5. Oyer ask the Board to terminate the employment of B. McCoy for failure to complete orientation, and asked Snyder to send the termination letter.

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Motion by John Cottrill, second by Gary Hopkins to terminate McCoy's employment as stated above.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

- Oyer shared an email from Cassie Noble requesting a leave of absence from her duties and employment at the Fire Department. Snyder will send a letter to Noble stating that she has been granted a 2-week leave of absence effective 11.8.2022 through 11.20.2022.

Motion by Gary Hopkins, second by John Cottrill to approve Noble's request for a leave of absence, but only for two weeks as set forth in the FD SOP. She is expected to return to work 11.21.2022.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

- Oyer provided a list of inspections and preventative maintenance that are critical to the successful operation of our fire department. Snyder will add in the costs associated with the items on the list.

- Oyer shared a retirement letter from Firefighter Bruce Pauley. His resignation date will be 12/31/2022. Part of the discussion included the creation of the unpaid, voluntary position of FD Chaplain. A job description needs to be created and approved by the Board.

Motion by John Cottrill, second by Larry Kellough to approve Bruce Pauley's retirement and to explore the position of Chaplain for the Department.

Vote:	John Cottrill	Yes
	Larry Kellough	Yes
	Gary Hopkins	Yes

Other Twp Business:

- Snyder asked the Board to approve the following reappropriations:

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Reappropriation:

From	To	Amount	
2041.410.360	2041.410.213	\$25	OPERS Cemetery Payroll
1000-110-315	1000.110.314	\$11.60	Tax Coll Expense
2031-330-341	2031-330-314	\$213.10	Tax Coll Expense
2031-330-323	2031-330-314	\$16.91	Tax Coll Expense
2041-410-360	2041-410-211	\$100	OPERS Cemetery Payroll

Motion by Gary Hopkins, second by John Cottrill to approve all re-appropriations listed above.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

2. Snyder asked the Board about the Road Crew schedule. She noted that they were still working 4-10 hour days, even though a different schedule was voted upon and approved at the October meeting. Snyder pointed out that once the winter weather arrives, a 4 day a week schedule could result in more OT if we need the team out plowing on a Friday.

Motion by Gary Hopkins, second by Larry Kellough to shift the Road Crew schedule to 5 days a week beginning December 5th.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

3. Trustee Cottrill discussed the DMM Grant for the cemetery. We have struggled to get a contractor to complete the authorized work. Cottrill said that Kyle Bowles will be able to do the concrete work for \$4,121.00. That does not leave enough money to do any fencing.

Motion by Gary Hopkins, second by Larry Kellough to approve moving forward with Kyle Bowles and the concrete work.

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Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

Other Items:

- Oyer shared that we had received 66 EMS calls of which 62 were answered by us. 21 Fire calls, of which as answered all of them.
- Snyder was asked to update the list of authorized people to use our account at Central Center Hardware. She was also asked about opening an account at Klinkers in Waverly. She asked that a credit app be obtained.
- Trustee Cottrill discussed the Appalachian Grant. The period opens 11/2 and runs through 12/9 for infrastructure funding. He mentioned a bridge on Blue Run, or work on Easterday Rd or Rinehart Rd. There is a regional office in Waverly for the grant. He also shared that we have a camera on the Road Closed sign on Rinehart because people keep stealing it!

EMT Austin DePugh was present at the meeting and informed the Board that Chief Oyer has been nominated for a leadership award from the National Guard for supporting those who service in the National Guard and must deploy. Larry Cuckler received this award in 2020. DePugh will go to Syria very soon.

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Motion by John Cottrill, second by Gary Hopkins to adjourn the meeting at 7:26PM.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

ATTESTED:

President

Vice President

Member

Fiscal Officer