

Huntington Township Regular Meeting October 11, 2022

President Gary Hopkins called the October 11, 2022, meeting to order at 5:34PM at the Township Fire House.

Roll Call:	Gary Hopkins	Present
	John Cottrill	Present
	Larry Kellough	Present

Motion by John Cottrill, second by Gary Hopkins to approve the September 13, 2022, meeting minutes.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

Motion by Gary Hopkins, second by John Cottrill to approve the September 28, 2022, meeting minutes.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Gary Hopkins	Yes

Motion by John Cottrill, second by Gary Hopkins to approve payment of the September bills.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

Guest: Fire Chief T J Oyer addressed the Board concerning multiple items regarding the Fire Department.

1. Oyer drafted a letter to Twp voters addressing the 2 levies on the ballot. He asked FO Snyder and a few trustees to review the letter. Hopkins stated that the letter is very good. Oyer said the plan is to go door to door and distribute the letter.

Motion by Gary Hopkins, second by John Cottrill to approve the letter and authorize its distribution.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

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2. When Snyder asked if the joint committee was meeting, and how their work was progressing, Oyer shared that the committee had not met recently, but would soon.
3. Oyer shared that a reporter from the Gazette, Megan Davis, contacted him for an interview for an article for publication regarding the Twp levies.
4. The Board and Oyer discussed tires that are needed for Unit 902. Oyer received an estimate of \$3,000 from Picketon Tire. Trustee Cottrill asked that he check with Tim's Tires for a competitive price.
5. He shared some current projects with the Board:
 - a. AFR & SAFER grant details have been submitted to the grant writer
 - b. There is still a chance we are under consideration for the SAFER grant that Vickers Consulting applied for on our behalf.
 - c. During annual maintenance on the AMKUS apparatus it was discovered that a hose was leaking. Estimated cost of \$1800 by Citizens First Fire to repair.
6. Oyer presented the idea that the Twp add a 3rd classification of employee for the Fire Department. Currently we have full-time and part-time, but he wants a PRN classification for single-carded part-time employees. (PRN means "as needed".) For this class of employee the work requirement would be one 12-hour shift a quarter. It is more difficult for single carded employees to get on the schedule.
 - a. A long discussion ensued between Oyer, Snyder, and resident Bob Newland regarding the various types of retirement benefits depending upon the class of employee. Snyder shared that FT EMTs contribute to OP&F, single carded EMTs contribute to OPERS, and everyone else is Social Security.

Motion by John Cottrill, second by Gary Hopkins to approve a 3rd classification of employee at the Fire Department: PRN as discussed above.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

7. Three candidate applications were presented, all single-carded EMTs, for the Board to consider for employment as PRN part-time employees.
 - a. Jeffrey Coldiron - Waverly. EMT-A \$10.72
 - b. Todd Yarmin - Portsmouth. EMT-B \$10.19
 - c. Cathy Dye. Lives on Blain Highway. EMT-B, BSRN. Clarified that she was not to act as a nurse. \$10.19

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Motion by Gary Hopkins, second by Larry Kellough to hire all three people as PRN part-time employees.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

8. Oyer shared the run stats for September. 89 EMS and 8 Fire. Answer 73 EMS calls and all fire calls. Hopkins asked if Oyer could begin giving us a report similar to the one the previous chief provided each month.

9. Oyer asked the Board to approve 10 purchase requisitions, as follows:

- | | | | |
|----|--------------------------|----------|--|
| a. | VCNB Credit Card | \$1020 | OTARMA Safety grant – back-up cameras for the Tanker & 919 |
| b. | Amazon VCNB CC | \$ | OTARMA Safety grant – AAA and AA batteries |
| c. | Vogelpohl | \$798 | OTARMA Safety grant – flashlights |
| d. | Vogelpohl | \$210.13 | SCP Grant – pike pole mounts |
| e. | Mark Porter | \$438.35 | Work on power steering #916 |
| f. | Alert All | \$1595 | Fire Prevention work at HLS (cups&bags) |
| g. | Citizens First Fire Trng | \$750 | AMKUS rescue service |
| h. | Citizens First Fire Trng | \$1827 | hose repair on AMKUS tools |
| i. | PM Services | \$900 | From 12/2021 – Air compressor repair |
| j. | Piketon Tire | \$3,000 | ARPA funds for new tires on 902 |

Motion by Gary Hopkins, second by John Cottrill to approve all 10 purchase requisitions.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

10. Trustees Hopkins and Cottrill asked this question “Do we have to do all these inspections? Other townships do not, and cannot afford them. Why do we do so many? Are they required at a Federal or State level?” Oyer explained that nothing is required at the Federal or State level for inspections on fire equipment and apparatus utilized by a fire department. Instead, the NFPA () sets standards. That Board is made up of fire service colleagues who set the best practices for many different areas such as gear, SCBA bench & pump testing, tires, etc. These are guidelines not standards. Ohio is not a full NFPA state. Oyer believes that if our equipment fails, and someone is hurt or

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killed, the lack of inspection adherence will come up and the Township could be in trouble if proof cannot be provided of passing inspections. He feels so strongly about it, that he said if the Board does not support full inspections, they would be looking for a new fire chief. Hopkins requested a list of every inspection that we do, as well as the frequency and cost. It was suggested that we ask the prosecutor to review the list and tell us what is and is not necessary, and what the liability could be. Oyer discussed what transpired when FF Joe Patterson was killed in the line of duty.

The Board then discussed other Township business for the remainder of the meeting.

1. Snyder reminded the Board that the limit for safety shoes is \$140 a pair, and that anything over that had to be paid by the employee. Hopkins felt like the limit was higher than that, and Snyder reminded him that was when we bought a second pair of boots/shoes for everyone with the CRF funding. The Board discussed raising that limit to \$150 for full-time employees and \$75 for part-time employees.

Motion by Larry Kellough, second by Gary Hopkins to raise the limit to \$150 per pair for full-time employees and \$75 for part-time employees.

Vote: Larry Kellough Yes
 Gary Hopkins Yes
 John Cottrill Yes

Korey Pauley created a new list for Scioto Shoe Mart of all eligible employees and the credit per pair that the Township will pay.

2. Snyder asked the Board to approve the following supplemental appropriations and re-appropriations.

Reappropriation:

From	To	Amount	
2111.230.215	2111.220.352	\$400	Fund water expense
2021-330-190	2021.760.40	\$6,000	Fund rest of track hoe

Supplemental:

\$4,000 to 1000.330.420 Money held in reserve at the beginning of the year
\$5,000 to 2021.330.420 Money held in reserve at the beginning of the year

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Motion by John Cottrill, second by Gary Hopkins to approve all supplemental appropriations and re-appropriations listed above.

Vote:	John Cottrill	Yes
	Gary Hopkins	Yes
	Larry Kellough	Yes

3. The board discussed setting aside \$10,000 of the ARPA funds to use on Road projects. We need two buckets; one is \$2400 and the other \$1680. There is a bad pump on the 310J 5800 backhoe which we have contacted Advanced Hydraulics about repairing.

Motion by Gary Hopkins, second by Larry Kellough to set aside the \$10,000 of ARPA, and to buy the buckets and make the backhoe repair using that funding.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

4. Snyder asked permission to pay the premium pay quarterly instead of monthly. She reminded the Board that as initially approved it was to be paid one time a year for the prior year's hours. Oyer feels it is important to pay it monthly at least until 2023, and then requested that the actual date of pay be added to the pay period schedule. Snyder agreed to pay monthly through the end of the year, but then move to quarterly. She also will add the date of pay to the pay period schedule.

Motion by Gary Hopkins, second by John Cottrill authorizing a change in the payment or premium pay to quarterly in 2023.

Vote:	Gary Hopkins	Yes
	John Cottrill	Yes
	Larry Kellough	Yes

5. The Board discussed the need for new tires on the '19 truck. Waverly Tire estimated a cost of \$450/tire, while Tim's tires quoted \$289/tire. There was the feeling that the Kelly tires at Waverly Tire are junk.

Motion by Gary Hopkins, second by Larry Kellough to approve the purchase of tires for the '19 truck at Tim's Tires.

Vote:	Gary Hopkins	Yes
	Larry Kellough	Yes
	John Cottrill	Yes

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Other Items:

- Snyder stated that while approved, the 9/13 minutes had an error and needed corrected. She left out the hiring of two people to the paid part-time crew. A corrected copy would be left at the garage for trustee signature.
- Snyder reminded everyone that the flu clinic would be at the station 10/18 from 3 to 4 PM.
- She also reminded the Board that the election is 11/8 and so is the next Board meeting. Cottrill will be available for the poll workers, and the Board will still meet at the Fire House, but in the Bay. Oyer said he would mow the grass at the Station so it would look good for Election Day.
- Cottrill discussed the David Meade Massie grant. We cannot get the berm work done in time, and he plans to ask that board if the money could be diverted to a different project in the cemetery. Initially the \$5,000 was to be used on the curbing and new fencing, but Brock Hauswirth has not been able to do the work due to medical issues. HE emailed the trust asking to repurpose the funding.
- Cottrill reminded the Board and FD about the 2 insurance grants: \$1000 for the Fire Dept and \$500 for the Road Crew.
- The Board and Oyer discussed snow removal and stated that the first priority must be the Fire Department. There was discussion of an extra plow being offered to the FD if they could use it to plow themselves. Also discussed using some of the salt that was purchase in mass quantities last year for the FD.
- There was an update on the bad spot in the front yard of the Fire House. Trying to get it fixed before the election. The debate is if it is a water leak, which the Water company has said it is not, or a sewage issue. The mowing contractor did make an attempt to clear the tall grass with a weed whacker.

Motion by Larry Kellough, second by Gary Hopkins to adjourn the meeting at 7:30PM.

Vote:	Larry Kellough	Yes
	Gary Hopkins	Yes
	John Cottrill	Yes

ATTESTED:

President

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Vice President

Member

Fiscal Officer